



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, MARCH 9, 2026
5:00 P.M.

Prior to calling the meeting to order, President Grazzini noted the following:

The president and Board of Trustees welcome you as observers to this public meeting. You are reminded this meeting is for the deliberations of the Board of Trustees, in contrast to a public hearing where members of the district are encouraged to participate. Unless invited by the President to speak, observers are requested not to interrupt the meeting in order that the concerns of the Library may be attended to efficiently. If the President recognizes you, please state your name & address and direct your remarks to the Board of Trustees.

President Anthony Grazzini called the meeting to order at 5:03 p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: President Anthony Grazzini, Vice-President Mario Castaneda, Secretary Mary Hernandez, Trustees Omar Manouzi, Rosemarie Esposito, Rosalba Raygoza and Alfonso Vega. Also present were Library Director Sandra Tomschin, Library Board Attorney Matt Byrne and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited.

Minutes

Secretary Hernandez made a motion to accept and place on file the February 9, 2026 Regular Meeting Open Session Minutes as presented. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Manouzi, Esposito, Raygoza and Vega. Nays: None. Motion carried.

Bills

Secretary Hernandez made a motion to approve and pay the March 2026 bills as presented and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.



Salaries

Trustee Manouzi made a motion to approve the February 2026 salaries as presented. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin reported the following updates.

Administrative

- Work continued with Library Market with the new redesign of the Library's website.
- Illinois Public Library Annual Report (IPLAR) and the Illinois Statistical Survey have been completed and submitted. She thanked the department heads for helping track and compiling of all the statistics needed for these reports.
- "Project Next Generation" grant was awarded and the agreement was executed and submitted to the state. Cristian applied for a "shark tank" like program that utilizes Makerspace, which allows the students to create, design and market their product. Congratulations to Cristian on obtaining these funds in the amount of \$12,557.00.
- Library is still in the running for the state's expanded equalization grant and will keep the Trustees posted on the status.
- A meeting is planned with the town's Finance Department regarding the 2026 budget. It is pending approval at the town's level and anticipated for review and approval at the next meeting in April 2026.
- The EV Charging Station has been installed. The Ribbon Cutting event is scheduled for April 21, 2026, at 9:30 a.m.

Programs

All of the February events were a huge success!

- We continue to attend Unify Fridays at Unity Junior High School.
- A big addition to the library is 2 turtles! Linda's brother generously donated these wonderful turtles to the Youth Services Department. They are a huge hit and a contest is underway to name them.
- Garden Club programming has kicked off! Every month there will be a different gardening topic. This interest of this club has continued and grown over the last few years.
- We continue to find additional programming to fill the need of our public demands.

Library Director Tomschin asked the Board if they had any questions. They indicated none.



Trustee Vega made a motion to accept the Library Director's Report as presented in the Board Packet and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Department Reports

Trustee Vega made a motion to accept the report for the Circulation Department for the month of February 2026 as presented and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Trustee Manouzi made a motion to accept the report for the Technical Service Department for the month of February 2026 as presented and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Trustee Vega made a motion to accept the report for the Reference Department for the month of February 2026 as presented and place on file. Trustee Raygoza seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Trustee Vega made a motion to accept the report for the Youth Services Department for the month of February 2026 as presented and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the report for the Maker Space Department for the month of February 2026 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the report for the Outreach Department for the month of February 2026 as presented and place on file. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.



Correspondence

There was none to report.

Unfinished Business

There was none presented.

New Business

President Grazzini talked about the part-time position for a Reference Librarian. After the applications were reviewed, it was determined that Thomas Cruz was the most qualified applicant for the job. Mr. Cruz's background in archives would be an asset for the Archive Room.

Public Comments

There was none to report.

Adjourn into Executive Session

There was no need for an Executive Session.

Informational Item

President Grazzini announced that the next regularly scheduled Board Meeting would be held on Monday, April 13, 2026 at 5:00 p.m. at the Cicero Public Library.

Adjourn Meeting

Trustee Vega made a motion to adjourn the meeting at 5:18 p.m. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Secretary