



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, FEBRUARY 9, 2026
5:00 P.M.

Prior to calling the meeting to order, President Grazzini noted the following:

The president and Board of Trustees welcome you as observers to this public meeting. You are reminded this meeting is for the deliberations of the Board of Trustees, in contrast to a public hearing where members of the district are encouraged to participate. Unless invited by the President to speak, observers are requested not to interrupt the meeting in order that the concerns of the Library may be attended to efficiently. If the President recognizes you, please state your name & address and direct your remarks to the Board of Trustees.

President Anthony Grazzini called the meeting to order at 5:02 p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: President Anthony Grazzini, Vice-President Mario Castaneda, Secretary Mary Hernandez, Trustees Rosemarie Esposito, Omar Manouzi and Rosalba Raygoza. Absent: Trustee Alfonso Vega. Also present were Library Director Sandra Tomschin, Library Board Attorney Matt Byrne and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited.

Trustee Alfonso Vega arrived at 5:03 p.m.

Minutes

Secretary Hernandez made a motion to accept and place on file the January 12, 2026 Regular Meeting Open Session Minutes as presented. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Bills

Trustee Esposito made a motion to approve and pay the February 2026 bills as presented and place on file. Trustee Raygoza seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.



Salaries

Vice-President Castaneda made a motion to approve the January 2026 salaries as presented. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin reported the following updates.

Administrative

- Work continues with Library Market with the new redesign of the Library's website.
- Per Capita Grant and the Expanded Equalization Grant Applications were submitted.
- Work continued with the Department Heads on the Illinois Public Library Annual Report (IPLAR) and the Illinois Statistical Survey.
- We continued running for the State's "Project Next Generation" grant, of which Christian applied for.
- Meeting is scheduled with the Town's Finance Department to begin the planning for the 2026 budget for presentation, review and approval. We are hopeful to have it ready for consideration at the next meeting in March 2026.
- A meeting was held with the Executive Director of the Town's Department of Housing and the Community Specialist from the Morton Arboretum. Dr. Grazzini and Gissel were also present at the meeting to assist with the planning of the upcoming collaboration for the Garden Club and Arbor Day planning events. Once the dates are confirmed, it will be shared.
- On January 23rd, the library stayed open until 8:00 p.m. to extend the warming center hours during the bitter cold. A movie was shown, pizza and popcorn were served to those seeking shelter from the cold.

Programs

All of the January events were a huge success!

- We continue to attend Unify Fridays at Unity Junior High School.
- National "Shelfie" Day was a success. A big thanks to Katrina for helping with this Facebook event.
- We continue to find additional programming to fill the need of our public demands.

Library Director Tomschin asked the Board if they had any questions. They indicated none.

Trustee Vega made a motion to accept the Library Director's Report as presented in the Board Packet and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda,

Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.



Department Reports

Trustee Vega made a motion to accept the report for the Circulation Department for the month of January 2026 as presented and place on file. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Trustee Esposito made a motion to accept the report for the Technical Service Department for the month of January 2026 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the report for the Reference Department for the month of January 2026 as presented and place on file. Trustee Raygoza seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Trustee Vega made a motion to accept the report for the Youth Services Department for the month of January 2026 as presented and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the report for the Maker Space Department for the month of January 2026 as presented and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Trustee Manouzi made a motion to accept the report for the Outreach Department for the month of January 2026 as presented and place on file. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Correspondence

- Thank you card from the family of Connie Schullo.

Secretary Hernandez made a motion to accept the correspondence as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting



aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Unfinished Business

There was none presented.

New Business

There was a discussion of the “Library of Things” that was shared on Facebook. There were responses from the patrons for a “wish list” of items that could be checked-out from the library. President Grazzini indicated that he would review the policies to ensure it correlates with these proposed items to check out so they can be categorized. He briefed the Trustees on how this check-out option would work and what it involved. It was noted that an electric guitar and a drum set have been donated to the collection of “Library of Things”.

Also discussed were the job descriptions will need to be updated. President Grazzini indicated that he will start the review process, which will then be reviewed by the Policy Committee. Library Director Sandra Tomschin reported that the Trustees who attended the In-Service Trainings or conferences will need to add their hours as part of the IPLAR Report.

Public Comments

There was none to report.

Adjourn into Executive Session

There was no need for an Executive Session.

Informational Item

President Grazzini announced that the next regularly scheduled Board Meeting would be held on Monday, March 9, 2026 at 5:00 p.m. at the Cicero Public Library.

Adjourn Meeting

Trustee Vega made a motion to adjourn the meeting at 5:24 p.m. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Motion carried.

Secretary