



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, DECEMBER 15, 2025
5:00 P.M.

Prior to calling the meeting to order, President Grazzini noted the following:

The president and Board of Trustees welcome you as observers to this public meeting. You are reminded this meeting is for the deliberations of the Board of Trustees, in contrast to a public hearing where members of the district are encouraged to participate. Unless invited by the President to speak, observers are requested not to interrupt the meeting in order that the concerns of the Library may be attended to efficiently. If the President recognizes you, please state your name & address and direct your remarks to the Board of Trustees.

President Anthony Grazzini called the meeting to order at 5:01p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: President Anthony Grazzini, Vice-President Mario Castaneda, Secretary Mary Hernandez, Trustees Rosemarie Esposito, Omar Manouzi and Alfonso Vega. Absent: Trustee Rosalba Raygoza. Also present were Library Director Sandra Tomschin, Library Board Attorney Jayman Avery and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited.

Minutes

Secretary Hernandez made a motion to accept and place on file the November 20, 2025 Regular Meeting Open Session Minutes as presented. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Trustee Raygoza. Motion carried.

Trustee Esposito made a motion to accept and place on file the November 20, 2025 Regular Meeting Closed Session Minutes as presented. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Trustee Raygoza. Motion carried.

Trustee Raygoza arrived at 5:04 p.m.



Bills

Vice-President Castaneda made a motion to approve and pay the December 2025 bills as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Salaries

Vice-President Castaneda made a motion to approve the November 2025 salaries as presented. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin noted that her report was in their packet and asked the Trustees if they had any questions. They indicated none.

Trustee Vega made a motion to accept the Library Director's Report as presented in the Board Packet and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Department Reports

Trustee Manouzi made a motion to accept the report for the Circulation Department for the month of November 2025 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Trustee Vega made a motion to accept the report for the Technical Service Department for the month of November 2025 as presented and place on file. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Vice-President Castaneda made a motion to accept the report for the Reference Department for the month of November 2025 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.



Trustee Manouzi made a motion to accept the report for the Youth Services Department for the month of November 2025 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the report for the Maker Space Department for the month of November 2025 as presented and place on file. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Correspondence

There was none to report.

Unfinished Business

There was none to report.

New Business

There was none to report.

Public Comments

There was none to report.

Adjourn into Executive Session

President Grazzini made a motion to adjourn into Executive Session at 5:10 p.m. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the Local Government Wage Increase Transparency Act may not be closed and must be open to the public. 5 ILCS 120/2 (c)(1).



Adjourned from Executive Session

Trustee Vega made a motion to adjourn from Executive Session at 5:13 p.m. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Reconvened to Open Session

Trustee Manouzi made a motion to reconvene to Open Session at 5:14 p.m. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

President Grazzini briefed on the suggested salary increases that he reviewed at length with Library Director Sandra Tomschin. He indicated that the cost of living was considered and all employees would receive at least a 2.8% increase or better. There was a brief discussion of how the salary increases were administered for various department employees. Upon review of the suggested salary increases by the Trustees, it was the consensus that future salary increases for June 2026 will be based on the evaluations received in May 2026.

Approval of Personnel Report

Trustee Vega made a motion to approve the Personnel Report as amended and discussed. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Informational Item

President Grazzini announced that the next regularly scheduled Board Meeting would be held on Monday, January 12, 2025 at 5:00 p.m. at the Cicero Public Library.

Adjourn Meeting

Trustee Vega made a motion to adjourn the meeting at 5:31 p.m. Vice-President Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Vice-President Castaneda, Secretary Hernandez, Trustees Esposito, Manouzi, Vega and Raygoza. Nays: None. Motion carried.

Secretary