



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE  
CICERO PUBLIC LIBRARY ON  
MONDAY, NOVEMBER 10, 2025  
5:00 P.M.

Prior to calling the meeting to order, President Grazzini noted the following:

*The president and Board of Trustees welcome you as observers to this public meeting. You are reminded this meeting is for the deliberations of the Board of Trustees, in contrast to a public hearing where members of the district are encouraged to participate. Unless invited by the President to speak, observers are requested not to interrupt the meeting in order that the concerns of the Library may be attended to efficiently. If the President recognizes you, please state your name & address and direct your remarks to the Board of Trustees.*

President Anthony Grazzini called the meeting to order at 5:00 p.m.

### **Roll Call**

Secretary Mary Hernandez called roll. The following Trustees were present: President Anthony Grazzini, Secretary Mary Hernandez, Trustees Rosemarie Esposito, Omar Manouzi and Alfonso Vega. Absent: Vice-President Mario Castaneda and Trustee Rosalba Raygoza. Also present were Library Director Sandra Tomschin, Library Board Attorney Matt Byrne and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited.

### **Minutes**

Trustee Esposito made a motion to accept and place on file the October 12, 2025 Regular Meeting Open Session Minutes as presented. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

### **Bills**

Trustee Vega made a motion to approve and pay the November 2025 bills as presented and place on file. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and



Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

### **Salaries**

Trustee Manouzi made a motion to approve the October 2025 salaries as presented. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

### **Administrative Director's Report**

Library Director Sandra Tomschin reported the following updates.

#### **Administrative**

- Continued working with Library Market on the redesign of the Library Website.
- In-Service will be on December 5<sup>th</sup>. All Library Trustees are welcomed to attend. Breakfast and lunch will be served and the topic will be CPR certification.
- The EV Charging Station was roughed in for electrical and are waiting for delivery and set up of the stations. According to Cook County, it is anticipated for some in March 2026 and a ribbon cutting ceremony will be planned.
- The funds have been spent from the State of Illinois Technology Grant and were waiting for closeout documents from the state. We were able to make incredible technology upgrades to better serve the patrons and were so thankful to the Secretary of State for the opportunity.
- The Town of Cicero planted three new trees in front of the east garden. A big thank you to Town President Larry Dominick. They are lilac trees and can't wait to see them bloom in the spring.

#### **Programs**

We had several very successful programs and outreach events since the last meeting as noted.

- International Houby Day Parade
- Annual Pet Parade
- Makers Market
- District 99's Day of the Dead Event

Planning has been started for our Christmas Programs. The Library Trustees were invited to donate a toy for the Picture with Santa Event.



With Windows 10 no longer being updated, we are offering a class on Linux on Saturday, November 15, 2025. Linux is a free operating system, with many free alternatives to Windows programs. This will benefit our patrons who may not have access to a new computer.

Library Director Tomschin asked the Board if they had any questions. They indicated none.

Trustee Vega made a motion to accept the Library Director's Report as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

### **Department Reports**

Secretary Hernandez made a motion to accept the report for the Circulation Department for the month of October 2025 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

Secretary Hernandez made a motion to accept the report for the Technical Service Department for the month of October 2025 as presented and place on file. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

Trustee Esposito made a motion to accept the report for the Reference Department for the month of October 2025 as presented and place on file. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

Secretary Hernandez made a motion to accept the report for the Youth Services Department for the month of October 2025 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

Trustee Vega made a motion to accept the report for the Maker Space Department for the month of October 2025 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.



### **Correspondence**

There was none to report.

### **Unfinished Business**

There was none to report.

### **New Business**

#### **Approval of Library Board of Trustees Meeting Dates for 2026**

Trustee Esposito made a motion to approve the Library Board of Trustees Meeting Dates for 2026. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

#### **Approval of Library Closure/Holiday Dates for 2026**

Secretary Hernandez made a motion to approve the Library Closure/Holiday Dates for 2026. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

### **Public Comments**

There was none to report.

### **Adjourn into Executive Session**

Secretary Hernandez made a motion to adjourn into Executive Session at 5:11 p.m. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2 (c)(1).

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding



shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c) (11).

### **Adjourned from Executive Session**

Trustee Vega made a motion to adjourn from Executive Session at 5:33 p.m. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

### **Reconvened to Open Session**

Trustee Esposito made a motion to reconvene to Open Session at 5:34 p.m. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

### **Approval of settlement amount for pending litigation as discussed in Executive Session**

Trustee Vega made a motion to approve the settlement amount for pending litigation as discussed in Executive Session. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

### **Informational Item**

President Grazzini announced that the next regularly scheduled Board Meeting would be held on Monday, December 8, 2025 at 5:00 p.m. at the Cicero Public Library.

### **Adjourn Meeting**

Trustee Manouzi made a motion to adjourn the meeting at 5:36 p.m. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi and Vega. Nays: None. Absent: Vice-President Castaneda and Trustee Raygoza. Motion carried.

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Secretary