



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, MAY 12, 2025
5:00 P.M.

President Anthony Grazzini called the meeting to order at 5:03 p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: President Anthony Grazzini, Secretary Mary Hernandez, Trustees Rosemarie Esposito, Omar Manouzi, Rosalba Raygoza and Alfonso Vega. Absent: Vice-President Mario Castaneda. Also present were Library Director Sandra Tomschin, Library Board Attorney Matt Byrne and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited.

Minutes

Secretary Hernandez made a motion to accept and place on file the April 14, 2025 Regular Meeting Open Session Minutes as presented. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Trustee Esposito made a motion to accept and place on file the April 14, 2025 Regular Meeting Closed Session Minutes as presented. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Bills

Trustee Vega made a motion to approve and pay the May 2025 bills as presented and place on file. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.



Salaries

Secretary Hernandez made a motion to approve and pay the April 2025 salaries as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin welcomed Trustee Manouzi on his first official regular meeting and noted that she looked forward to working with him. She also reported the following updates.

Administrative

- Library Market was hired to redesign the library's website.
- Fiero Code, which is self-guided, is a web-based software program that empowers young people to learn how to code through hundreds of coding tutorials and real-world projects and looked forward to offering this service in Youth Services.
- The library participated in the Town of Cicero's Job fair and received many applicants who were very interested in working in the library. She noted that they currently have open positions in the Reference, Circulation and Youth Services Departments and hoped to be fully staffed by the start of the next school year.
- In-Service will be on June 6 and welcomed all Trustees to attend. Breakfast and Lunch will be served and indicated that the topic would be on in-house safety and emergency plans.
- Contractors for the EV Charging Station came to take initial measurements and inspections and hoped to that the project would be started and completed soon. She noted she was very excited to have the charging stations and was thankful to Cook County for the grant funding of this project.

Programs

The library had several very successful programs and outreach events since the last meeting which are noted below:

- Town of Cicero Job Fair.
- Day of the Young Child at Unity Junior High School.
- Hydroponic Workshop – Garden Club



- Cicero Clean Up Day was May 10, 2025 and cleaning took place on the outside of the library and planting workshop was held, which was very well-attended and successful.

Library Director Tomschin asked the Board if they had any questions. They indicated none.

Secretary Hernandez made a motion to accept the Library Director's Report as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Department Reports

Trustee Vega made a motion to accept the reports for the Circulation Department for the month of April 2025 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Trustee Raygoza made a motion to accept the reports for the Technical Services Department for the month of April 2025 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Trustee Esposito made a motion to accept the reports for the Reference Services Department for the month of April 2025 as presented and place on file. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Secretary Hernandez thanked the Reference Department for the bookmarks that the Trustees received.

Trustee Vega made a motion to accept the reports for the Youth Services Department for the month of April 2025 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.



President Grazzini commented on the take home craft opportunities offered by the Youth Services Department and asked Library Director Sandra Tomschin to tell them to keep up the good work.

Secretary Hernandez made a motion to accept the reports for the Makers Space Department for the month of April 2025 as presented and place on file. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Correspondence

There was an email correspondence from Tom M. Tomschin, Executive Director of Housing. He wanted to let Library Director Sandra Tomschin know that at the Senior Neighborhood Watch meeting, several seniors praised Christian and the Makers Space Department. They said he was a wonderful employee with a lot of patience, talent and knowledge. He always makes time to help when they do not understand something, takes his time explaining the machines and is doing great projects for people from kid to senior. It sounded like they were 3D printing Easter eggs and just wanted to share this information with her.

President Grazzini noted it was nice to see seniors at the Neighborhood Watch meeting and that they expressed how much fun they have at the library with the Makers Space machines. President Grazzini said it was great work by Christian and all department staff.

Library Director Sandra Tomschin noted that Christian has students of all ages and she thanked President Larry Dominick for the assistance with the grant funding of the Makers Space and Study/Meeting Rooms.

Trustee Vega made a motion to accept the correspondence and place on file. Trustee Manouzi seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Unfinished Business

There was none to report.



New Business

There was none to report.

Public Comments

Trustee Manouzi said he had the pleasure of being at the Cicero Clean Up on May 10 and noted it was fantastic to see all the volunteers who helped clean up and participated in the planting around the library's facilities.

President Grazzini also noted how nice it was to see all volunteers involved with planting.

Adjourn into Executive Session

There was no need for an Executive Session.

Informational Item

President Grazzini announced that the next regularly scheduled Board Meeting would be held on Monday, June 9, 2025 at 5:00 p.m. at the Cicero Public Library.

Adjourn Meeting

Trustee Vega made a motion to adjourn the meeting at 5:20 p.m. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Grazzini, Secretary Hernandez, Trustees Esposito, Manouzi, Raygoza and Vega. Nays: None. Absent: Vice-President Castaneda. Motion carried.

Secretary