



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, APRIL 14, 2025
5:00 P.M.

President Ismael Vargas called the meeting to order at 5:04 p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: President Ismael Vargas, Vice-President Anthony Grazzini, Trustees Rosemarie Esposito, Alfonso Vega, Mario Castaneda and Secretary Mary Hernandez. Absent: Trustee Rosalba Raygoza. Also present were Library Board Attorney Matt Byrne, Library Director Sandra Tomschin and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited.

Minutes

Vice-President Grazzini made a motion to accept and place on file the March 10, 2025 Regular Meeting Open Session Minutes as presented. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: Trustee Raygoza. Motion carried.

Secretary Hernandez made a motion to accept and place on file the March 10, 2025 Regular Meeting Closed Session Minutes as presented. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: Trustee Raygoza. Motion carried.

Vice-President Grazzini made a motion to accept and place on file the April 3, 2025 Special Meeting Open Session Minutes as presented. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: Trustee Raygoza. Motion carried.



Trustee Raygoza arrived at 5:07 p.m.

Secretary Hernandez made a motion to accept and place on file the April 3, 2025 Special Meeting Closed Session Minutes as presented. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega, Raygoza and Secretary Hernandez. Nays: None. Motion carried

Bills

Trustee Vega made a motion to approve and pay the April 2025 bills as presented and place on file. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Castaneda, Esposito, Vega, Raygoza and Secretary Hernandez. Nays: None. Motion carried

Salaries

Secretary Hernandez made a motion to approve and pay the February 2025 salaries as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega, Raygoza and Secretary Hernandez. Nays: None. Motion carried.

Trustee Esposito made a motion to approve and pay the March 2025 salaries as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega, Raygoza and Secretary Hernandez. Nays: None. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin reported the following updates.

Administrative

- Library Director Sandra Tomschin was extremely humbled to be recognized as the 2025 Unsung Heroine for the 16th District of Cook County. The event at the Community Center was amazing. She noted it was such a good feeling to represent the library alongside many strong women. She was thankful for the employees and Board of Trustees who supported her and attended the event.



- The library will be at the Town of Cicero Job Fair in April and hoped to have new hires for May.

Budget

At their last Board Meeting, the Town of Cicero approved the library's 2025 Annual Budget. She noted that the budget, which was in their packet, also needed to be formally approved by the Library Board of Trustees.

The budget reflected no raise in property taxes. They will have further guidance from the State of Illinois on funding levels due to cutbacks in the Federal Government that trickle down to local libraries.

Below are some budget highlights and summaries:

- Anticipated revenues - \$ 2,200,000.00
- Anticipated expenses - \$ 2,184,000.00
- 80% of our revenue comes from property taxes.
- 58% of expenditures are on staff salaries and benefits.

Programs

The library had several very successful programs and outreach events since the last meeting which are noted below:

- Parent University.
- Unsung Heroine Information Table.
- Seed Library Kick Off of the Garden Club.
- Unify Fridays at Unity Junior High School.
- Movie Night is growing and were in the process of planning a Spanish movie night.

Library Director Sandra Tomschin noted she was very proud and excited for Christian and the Maker Space Program. His programs are really getting attention, very well attended and were looking into partnering with the Morton Alternative School for the students to learn new equipment and skills. The students visited the library and showed a lot of interest.

For the Cicero Clean Event, the library will be focusing on cleaning up around the library and will start to plant where they can and see what is coming back.

The library was in the process of planning for the summer programs and the June In-Service.



Library Director Tomschin asked the Board if they had any questions. They indicated none.

Trustee Vargas made a motion to accept the Library Director's Report as presented and place on file. Trustee Raygoza seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Castaneda, Vega, Raygoza, Esposito and Secretary Hernandez. Nays: None. Motion carried.

Department Reports

Trustee Esposito made a motion to accept the reports for the Circulation Department for the month of March 2025 as presented and place on file. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Castaneda, Esposito, Raygoza, Vega and Secretary Hernandez. Nays: None. Motion carried.

Vice-President Grazzini made a motion to accept the reports for the Technical Services Department for the month of March 2025 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega, Raygoza and Secretary Hernandez. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the reports for the Reference Services Department for the month of March 2025 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega, Raygoza and Secretary Hernandez. Nays: None. Motion carried.

Trustee Vega made a motion to accept the reports for the Youth Services Department for the month of March 2025 as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega, Raygoza and Secretary Hernandez. Nays: None. Absent: President Vargas. Motion carried.

Trustee Castaneda made a motion to accept the reports for the Makers Space Department for the month of March 2025 as presented and place on file. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega, Raygoza and Secretary Hernandez. Nays: None. Absent: President Vargas. Motion carried.



Correspondence

There was none.

Unfinished Business

There was none to report.

New Business

Approval of Fiscal Year 2025 Budget for the Cicero Public Library

Trustee Vega made a motion to approve the Fiscal Year 2025 Budget for the Cicero Public Library as presented. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees, Castaneda, Esposito, Vega, Raygoza and Secretary Hernandez. Nays: None. Absent: President Vargas. Motion carried.

Public Comments

There was none presented.

Adjourn into Executive Session

Secretary Hernandez made a motion to adjourn into Executive Session at 5:18 p.m. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega, Raygoza and Secretary Hernandez. Nays: None. Motion carried.

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding

shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c) (11).

Adjourned from Executive Session

Secretary Hernandez made a motion to adjourn from Executive Session at 5:40 p.m.



Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Castaneda, Vega, Raygoza, Esposito and Secretary Hernandez. Nays: None. Motion carried.

Reconvened to Open Session

Trustee Esposito made a motion to reconvene to Open Session at 5:42 p.m. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Castaneda, Vega, Raygoza, Esposito and Secretary Hernandez. Nays: None. Motion carried.

Informational Item

President Vargas announced that the next regularly scheduled Board Meeting would be held on Monday, May 12, 2025 at 5:00 p.m. at the Cicero Public Library.

President Vargas announced this was his last meeting and noted it was a blessing to have served 13 years in the community as a volunteer, and not like many people may believe that the Library Trustees are being paid for serving, he noted they actually serve for free to have a better place for the residents of the community. He prays that the Trustees who remain will continue to strive and fight for the good cause and make sure that the community gets what it deserves. He wished Library Director Sandra Tomschin a happy birthday, another year that the Lord has given her and may the Lord bless all of them

Adjourn Meeting

Secretary Hernandez made a motion to adjourn the meeting at 5:44 p.m. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Castaneda, Vega, Raygoza, Esposito and Secretary Hernandez. Nays: None. Motion carried.

Secretary