



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE  
CICERO PUBLIC LIBRARY ON  
WEDNESDAY, NOVEMBER 13, 2024  
5:00 P.M.

President Vargas called the meeting to order at 5:07 p.m.

**Roll Call**

Secretary Mary Hernandez called roll. The following Trustees were present: President Ismael Vargas, Vice-President Anthony Grazzini, Trustees Rosemarie Esposito, Mario Castaneda, Secretary Mary Hernandez, Trustees Rosalba Raygoza and Alfonso Vega. Also present were Library Board Attorney Matt Byrne and Library Director Sandra Tomschin.

The Pledge of Allegiance was recited and it was followed by a moment of silence for the tragic fire that took the lives of Aura Ramirez and her son, Luis Armas, a student at Morton East High School.

**Minutes**

Secretary Hernandez made a motion to accept and place on file the October 16, 2024 Regular Meeting Open Session Minutes as presented. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

**Bills**

Vice-President Grazzini made a motion to approve and pay the November 2024 bills as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

**Salaries**

Trustee Esposito made a motion to approve and pay the October 2024 salaries as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All



Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

### **Administrative Director's Report**

Library Director Sandra Tomschin reported the following updates.

- The garden statue on the corner was vandalized and broken into pieces. A police report was filed, however, there were no witnesses or cameras in that area. A replacement is being planned for in the spring. The staff and community expressed their disappointment for this incident.
- Recommending approval of the quote for the new and additional security cameras from Current Technologies Corporation. The quote was reviewed by the Cicero Police Department and it was determined that they were the lowest responsible bidder for this project, which was also compatible with the technology used at the police department.
- Library is close to going "live" with the new online calendar, which is being updated internally and starting to shape up nicely. The plan is to go live on January 1, 2025.
- Employee In-Service is scheduled for December 6, 2024. The Trustees were invited to attend and noted that breakfast and lunch would be provided.

### **Programs**

- All of the October events were successful. The Read and Run Event, Pet Parade and Youth Service Halloween party were all very well attended.
- Hoping to build on the partnership with Read and Run Chicago. They hosted an amazing event and it was very well organized. All attendees were happy and impressed with the library's facilities. Erika Sanchez, renowned local author, autographed the Morton Yearbook from the historical room.
- The library will continue to find additional programming to meet the needs of the community.

President Vargas asked if the Trustees had any questions. They indicated none. He noted that a gentleman, who works with a comic book group, indicated they would like to donate towards the replacement of the statue that was vandalized.



Secretary Hernandez made a motion to accept the Library Director's Report as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

### **Department Reports**

Vice-President Grazzini made a motion to accept the reports for the Circulation Department for the month of October 2024 as presented and place on file. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

Vice-President Grazzini made a motion to accept the reports for the Technical Services Department for the month of October 2024 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the reports for the Reference Services Department for the month of October 2024 as presented and place on file. Trustee Raygoza seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

Trustee Castaneda made a motion to accept the reports for the Youth Services Department for the month of October 2024 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

### **Correspondence**

There was none presented.

### **Unfinished Business**

Approval of New/Additional Camera Solution Quote #001272ILCT with Current Technologies Corporation



Trustee Esposito made a motion to approve New/Additional Camera Solution Quote #001272ILCT with Current Technologies Corporation. Trustee Raygoza seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

#### Approval of Library Board Meeting Dates 2025

Vice-President Grazzini made a motion to table the Approval of Library Board Meeting Dates 2025. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

#### Approval of Library Closure/Holiday Dates 2025

There was a discussion regarding the proposed library closure dates and those of the libraries at the neighboring communities. It was noted that the library should remain open on some holidays when the community schools are closed to provide a learning safe haven for the community.

Vice-President Grazzini made a motion to table the Approval of Library Closure/Holiday Dates 2025. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

#### **New Business**

There was none presented.

#### **Public Comments**

There were none presented.

#### **Adjourn into Executive Session**

There was no need for an Executive Session.

#### **Informational Item**

President Vargas announced that the next regularly scheduled Board Meeting would be held on Monday, December 9, 2024 at 5:00 p.m. at the Cicero Public Library.



### **Adjourn Meeting**

Secretary Hernandez made a motion to adjourn the meeting at 5:37 p.m. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Secretary Hernandez, Trustees Raygoza and Vega. Nays: None. Motion carried.

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Secretary