



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, JUNE 10, 2024
5:00 P.M.

In the absence of President Ismael Vargas, Vice-President Anthony Grazzini presided over meeting.

Vice-President President Anthony Grazzini called the meeting to order at 5:04 p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: Vice-President Anthony Grazzini, Trustees Rosemarie Esposito, Mario Castaneda and Secretary Mary Hernandez. Absent: President Ismael Vargas, Trustees, Alfonso Vega and Rosalba Raygoza. Also present were Library Director Sandra Tomschin, Library Board Attorney Matt Byrne and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited.

Presentation – Cook County ARPA EV Charging Program

Library Director Sandra Tomschin reported that about a year ago, she had applied for a grant for a charging station. The time has now come, that they were ready for the library.

She introduced Sarah Edwards, Cook County Environment & Sustainability. Ms. Edwards reported that the county received grant money and it was decided that one of the programs to use the funds was for electric vehicle charging station. The goal was to increase access to public electric vehicle charging and focus on areas in suburban cook county. They want to focus on areas that currently have gas and want to make sure to close the gaps.

Trustee Vega arrived at 5:09 p.m.

She noted that they would be installing several types of chargers, dual port level 2 chargers, DC fast chargers and dual port level 2 streetlight chargers. She briefed them on what the priorities would include and the areas that are being focused for the installation of the EV chargers. She also noted that the county had a mapping tool and



survey to solicit feedback in spring 2023 and also held presentation, tabling and focus groups.

She discussed the responsibilities as noted below:

Cook County Responsibilities

- Station hardware costs
- Construction and installation costs
- Holding contracts for construction project management
- Paying for networking and warranty fees for the first 5 years\

Site Host Responsibilities (library)

- Owner of the charging station
- Maintenance of the station for 5 years
- Set charging rate for the station (how much it will cost to charge there)
- Pay for the electricity used
- Keep the revenue from charging fees

The next steps the county is bringing EV charging station installation contracts for the County Board for approval in June and July. If the library decides to participate in the program, they will send over Intergovernmental Agreement for their review and approval.

Library Director Tomschin asked how long the charging station would last before they would need to be replaced. Ms. Edwards responded it last 5 years, but wear and tear usually starts in the 8-year mark. Secretary Hernandez asked if there was a fee for the removal of the charging station at the 5-year mark. Ms. Edwards noted that the information would be stipulated in the agreement. Trustee Castaneda asked who would be responsible if they were vandalized. Ms. Edwards responded that that if it was within the 5-year warranty, the county would cover it.

Secretary Hernandez made a motion to accept and place on file the presentation by Sarah Edwards for the EV Charging Station. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Minutes

Trustee Esposito made a motion to accept and place on file the May 13, 2024 Regular Meeting Open Session Minutes as presented. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.



Trustee Esposito made a motion to accept and place on file the May 13, 2024 Regular Meeting Closed Session Minutes as presented. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Bills

Trustee Vega made a motion to pay the June 2024 bills as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Salaries

Secretary Hernandez made a motion to pay the May 2024 salaries as presented and place one file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin reported the following updates.

Community Development Block Grant and Construction

The construction for the Maker's Space Project was completed. It is now in the punch-list phase and will plan on a date for the ribbon cutting ceremony. Secretary of State Alex Giannoulias will also be invited for this event.

Administrative

- On June 6th, we welcomed Secretary of State Alex Giannoulias, who announced a generous technology grant. A big thank you to President Vargas, Secretary Hernandez and Trustee Esposito for attending the event and supporting. We are so excited to be selected for this grant that will be used to increase technology and programming in the library. Some of the plans included as noted below:
 - Self-check-out tablets and kid tablets
 - Upgrade laptop in Historical Room
 - Laptops for use in the Library, including the Quiet Rooms



- Possibly a second 3D printer to allow for multiple printing at once
- Mobile Hot Spots for check out
- Additional funds to upgrade library website

- I will continue to apply for grants as I find them available. The state library was very impressed with the library's programming, they follow them on social media and love their postings. This attributed for the library to be selected for the grant.
- The Per Capita Grant award letter was received
- The summer In-Service was on June 7, 2024. They had a presentation and training from a Human Resource source on employee relations that included respect and diplomacy in the workplace.
- The computer in the Computer Lab have been upgraded. We are waiting for the iMac to be installed. A photo opportunity is being planned for the Board of Trustees to promote the new computers. The existing computers from the lab were installed in the Youth Services Department.
- The library has seen more patrons with summer vacation now in effect. Many parents are spending time with their young children in the updated Youth Services Space.

Programs

Upcoming events at the library as noted below:

- Summer Reading Program Kick Off Party on June 17, 2024, 3 – 5 p.m., which will include a DJ, hot dog cart and face painting.
- Pet Parade on June 21, 2024 at 2:00 p.m.
- Bee class and demonstration on July 20, 2024 at 2:00 p.m.

The Annual Ice Cream Social is in the planning phase with more details to follow.

Decennial Committee

I will have completed the Decennial Committee report and it will be on your next agenda for approval.

Library Director Tomschin asked if they had any questions. They indicated none.

Trustee Vega made a motion to accept the Library Director's Report as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary



Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Department Reports

Secretary Hernandez made a motion to accept the reports for the Circulation Department for the month of May 2024 as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Trustee Vega made a motion to accept the reports for the Technical Services Department for the month of May 2024 as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Trustee Vega made a motion to accept the reports for the Reference Services Department for the month of May 2024 as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Trustee Castaneda made a motion to accept the reports for the Youth Services Department for the month of May 2024 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Correspondence

There was none to report

Unfinished Business

Approval of Policy on Public Comment

Trustee Esposito made a motion to accept Policy on Public Comments as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.



New Business

Authorize Director to approve July and August 2024 Bills and Salaries

Secretary Hernandez made a motion to Authorize Director to approve July and August 2024 Bills and Salaries. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Public Comments

There were none presented.

Adjourn into Executive Session

Trustee Esposito made a motion to adjourn into Executive Session at 5:32 p.m. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the Local Government Wage Increase Transparency Act may not be closed and must be open to the public. 5 ILCS 120/2 C (1).

Adjourned from Executive Session

Trustee Vega made a motion to adjourn from Executive Session at 6:31 p.m. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Reconvened to Open Session



Vice-President Grazzini made a motion to reconvene to Open Session at 6:32 p.m. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Informational Item

Vice-President Grazzini announced that the next regularly scheduled Board Meeting would be held on Monday, September 9, 2024 at 5:00 p.m. at the Cicero Public Library.

Adjourn Meeting

Trustee Vega made a motion to adjourn the meeting at 6:33 p.m. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas and Trustee Raygoza. Motion carried.

Secretary