



MINUTES OF THE
DECENNIAL COMMITTEE MEETING
HELD AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, JUNE 10, 2024
4:00 P.M.

Call to Order

The Decennial Committee Meeting was called to order by Vice-President Anthony Grazzini at 4:15 p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: Vice-President Anthony Grazzini, Trustees Rosemarie Esposito, Mario Castaneda and Secretary Mary Hernandez, Resident Committee Members Mary Monarrez, Javier Bonfante and Library Director Sandra Tomschin. Absent: President Ismael Vargas, Trustees Alfonso Vega and Rosalba Raygoza. Library Board Attorney Matt Byrne and Recording Secretary Maria Salinas were also present.

The Pledge to the flag was recited.

Minutes

Trustee Esposito made a motion to accept and place on file the May 13, 2024 Decennial Committee Meeting Minutes as presented. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried.

Unfinished Business

Vice-President Grazzini led the discussion of the review of the Local Government Efficiency and Size in Illinois: Counting Tax Revenues, of Governments” by Wendell Cox for the Township Officials of Illinois.



As noted in the said document, it outlines the affairs of the state, the financial affairs of the state and the state financial crisis. This information helps to understand that bigger is not better. Looks at financial performance and provides academic research which denotes what is being done in the community and township.

Vice-President Grazzini requested a motion to approve and place on file the reviewed document as noted.

Trustee Esposito made a motion to accept and place on file the review of Local Government Efficiency and Size in Illinois: Counting Tax Revenues, of Governments” by Wendell Cox for the Township Officials of Illinois as noted. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried.

Vice-President Grazzini led the discussion of the review of the Library’s Budget. He noted that it included the unaudited FY2022 Budget, FY2023 Budget and FY2024 Budget. It demonstrates the revenue and expenditures fund balance, with beginning and ending balances for each fiscal year as noted.

As a taxpayer, Vice-President Grazzini commended the Board of Trustees and Library Director Sandra Tomschin. He noted that the library is being fiscally responsible, without diminishing any services to the constituents and paying fair wages to the employees. He noted that they library is not expending on overtime wages.

Vice-President Grazzini requested a motion to approve and place on file the reviewed Budget as noted.

Secretary Hernandez made a motion to accept and place on file the review of Library’s Budget for Fiscal Years 2022, 2023 and 2024 as noted. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried.

Vice-President Grazzini led the discussion on the review of the Policy on Public Comment.



Vice-President Grazzini requested a motion to approve and place on file the reviewed Policy on Public Comment.

Trustee Esposito made a motion to accept and place on file the Policy on Public Comment as presented. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried.

Vice-President Grazzini led the discussion of the review of Human Resources matters, which included the sexual harassment prevention training, retaliation whistleblower, policy regarding benefits, municipal retirement funds and contributions.

Secretary Hernandez made a motion to accept and place on file the review and discussion of the Human Resources matters as noted. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried.

New Business

Committee Summary and Recommendations

Vice-President Grazzini led the discussion and the review of the Decennial Survey.

“What Have We done Well”

- No tax increases for the residents.
- Completed Strategic Plan and working through each identified need.
- Increased usable spaces in the library.
- Free WIFI with increased access.
- Curbside service during Covid-19.
- New HVAC system with increased filtration and UV lighting to keep people safer.
- Timely reporting of required State Reports.
- Consistent training opportunities for all employees and trustees with In-Service and Conferences.
- Timely responses to FOIAs to be in compliance.
- Beautified outdoor spaces to provide more space for the patrons to enjoy.
- Created “memorial” opportunities for patrons.
- Upgraded technology services.
- Constructed a Maker’s Space and purchased state of the art equipment.



- Involvement and Engagement with the Eagle Scout Projects.

Vice-President Grazzini requested a motion to approve and place on file the review of the Decennial Survey as noted above.

Trustee Castaneda made a motion to accept and place on file the Decennial Survey as noted and discussed. Resident Committee Member Monarrez seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried.

Vice-President Grazzini led the discussion and the review of the Decennial Survey as noted below.

“What Can We Do Better or more Efficiently”

- We can look for more grant opportunities to increase programming or expand spaces.
- We could develop stronger partnerships with our local school districts to ensure programs offered are relevant and not duplicative.
- We could work closer with our neighboring libraries to build partnerships, share ideas and help and support each other.
- We could create more internal positions to allow for more professional growth of library staff and increase longevity.
- We could do more internal assessment of programs, to verify what is successful and what is not.
- We could do more patron outreach for feedback of library offerings and services.

Vice-President Grazzini requested a motion to approve and place on file the review of the Decennial Survey as noted above.

Trustee Castaneda made a motion to accept and place on file the Decennial Survey as noted and discussed. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried.

Vice-President Grazzini led the discussion and the review of the Committee’s recommendations regarding Increased Accountability and Efficiency as noted below.

Recommendation 1: To actively work on items identified and noted in the Decennial Survey as noted.



Recommendation 2: To continue to build upon the items identified in the Decennial Survey as noted.

Vice-President Grazzini requested a motion to approve and place on file the review of the Committee's recommendations regarding Increased Accountability and Efficiency as noted above.

Trustee Castaneda made a motion to accept and place on file the Committee's recommendations regarding Increased Accountability and Efficiency as noted. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried.

Public Comments

Library Attorney Matt Byrne noted he and Library Director Tomschin were very close to completing the final report and have it ready to submit it to the state.

Vice-President Grazzini thanked Line Decennial Committee member for their hard work they put in, to read the documents, policies, review survey information and review recommendations for reducing government costs. He noted this will help to become a more efficient library. He especially liked the recommendations for working to improving the inefficiencies and look for areas to improve on. Also, finish what was started and continue with the services that are being provided. He noted it's going to be a great decade for the library.

Adjourn Meeting

Trustee Esposito made a motion to adjourn the Decennial Committee meeting at 4:35 p.m. Resident Committee Member Bonfante seconded the motion. Roll call: All Trustees present voting aye: Vice-President Grazzini, Trustees Esposito, Castaneda and Secretary Hernandez, Resident Committee Member Monarrez, Bonfante and Library Director Tomschin. Nays: None. Absent: President Vargas, Trustees Vega and Raygoza. Motion carried. Trustees present voting aye:

Secretary