



MINUTES OF THE SPECIAL MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
TUESDAY, DECEMBER 19, 2023
5:00 P.M.

President Vargas called the meeting to order at 5:05 p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: President Ismael Vargas, Vice-President Anthony Grazzini, Trustees Rosemarie Esposito, Mario Castaneda, Alfonso Vega and Secretary Mary Hernandez. Also present were Library Director Sandra Tomschin, Board Attorney Matt Byrne and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited.

Director's Report

Library Director Tomschin briefed the Trustees on her report, which included the items listed below that were tabled at the last meeting and recommended their approval.

- Approval of Amended 2024 Holiday and Library Closing Dates
- Appointing of Library Board Members to specific Standing Committees
- Authorizing Library President to enter into a Partnership Agreement with the Cicero Community Collaborative.

Trustee Vega made a motion to accept the Library Director's Report as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present aye: Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: President Vargas. Motion carried.

Public Comments

There were none presented.

Executive Session

There was no need for an Executive Session.



Unfinished Business

Adopting a policy regarding the Illinois Paid Leave for All Workers Act for the Cicero Public Library

There was a brief discussion of how this policy would affect the employees at the library. Library Attorney Matt Byrne that the policy correlates with the action that was taken by the town of Cicero and would make the library compliant.

Trustee Esposito made a motion to Adopt a policy regarding the Illinois Paid Leave for All Workers Act for the Cicero Public Library as presented. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Appointing Library Board Members to specific Standing Committees of the Cicero Public Library

President Vargas noted that the Trustees can participate in other committees that they are not assigned to if need be, provided guidelines are followed.

Trustee Esposito made a motion to Appoint Library Board Members to specific Standing Committees of the Cicero Public Library as noted below.

Finance Committee

Ismael Vargas
Mario Castaneda

Personnel Committee

Anthony Grazzini
Rosemarie Esposito

Policy Committee

Ismael Vargas
Anthony Grazzini

Building and Grounds Committee

Alfonso Vega
Mario Castaneda

Programs Committee

Mary Hernandez
Rosemarie Esposito



Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Approval of Amended 2024 Holiday and Library Closing Dates

There was a discussion that Veteran's Day is the legal holiday that should be observed, and not the day after Thanksgiving.

Trustee Esposito made a motion to approve the Amended 2024 Holiday and Library Closing Date, specifically to add Veteran's Day as a legal holiday to close and removing the day off after Thanksgiving Day. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Authorize the Library President to enter into a Partnership Agreement with the Cicero Community Collaborative

Vice-President Grazzini briefed on the discussion that was held at the last meeting on this topic. Library Director Tomschin indicated that the library was short-staffed and recommended that the Communication Partnership was more feasible for the library.

Vice-President Grazzini noted that the library is already involved in many community events. President Vargas noted that he concurred with Vice-President Grazzini.

Secretary Hernandez made a motion to Authorize the Library President to enter into a Partnership Agreement, being the "Communication Agreement" with the Cicero Community Collaborative. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

New Business

President Vargas asked the Trustees if their library emails were working. Trustee Vega responded that there was not a link on the website. Vice-President Grazzini noted that you would need to download the app for the email. Library Director Tomschin responded it would be easier to access them through their device, that was provided by the library.



Informational Item

President Vargas announced that the next regularly scheduled Board Meeting would be held on Monday, January 8, 2024 at 5:00 p.m. at the Cicero Public Library.

Adjourn Meeting

Trustee Vega made a motion to adjourn the meeting at 5:35 p.m. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Absent: Vice-President Grazzini. Motion carried.

Secretary