



MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, SEPTEMBER 11, 2023
5:00 P.M.

President Vargas called the meeting to order at 5:05 p.m.

Roll Call

Secretary Mary Hernandez called roll. The following Trustees were present: President Ismael Vargas, Vice-President Anthony Grazzini, Trustees Rosemarie Esposito, Mario Castaneda, Alfonso Vega and Secretary Mary Hernandez. Also present were Library Director Sandra Tomschin, Board Attorneys Matt Byrne, Patrick Roberts and Recording Secretary Maria Salinas.

The Pledge of Allegiance was recited and President Vargas requested a moment of silence to remember those who lost their lives 22 years ago during the terror attacks on the United States.

Minutes

Vice-President Grazzini made a motion to accept and place on file the June 12, 2023 Regular Meeting Open Session Minutes as presented. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept and place on file the July 11, 2023 Special Meeting Open Session Minutes as presented. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Trustee Vega made a motion to accept and place on file the August 28, 2023 Special Meeting Open Session Minutes as presented. Trustee Esposito seconded the motion.



Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried

Vice-President Grazzini made a motion to accept and place on file the August 28, 2023 Special Meeting Closed Session Minutes as presented. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Bills

Trustee Vega made a motion to pay the July 2023 bills as presented and place one file. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Castaneda, Esposito, Vega and Secretary Hernandez. Nays: None. Motion carried.

Vice-President Grazzini made a motion to pay the August 2023 bills as presented and place one file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Trustee Esposito made a motion to pay the September 2023 bills as presented and place one file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Salaries

Vice-President Grazzini made a motion to pay the June 2023 salaries as presented and place one file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Secretary Hernandez made a motion to pay the July 2023 salaries as presented and place one file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Administrative Director's Report



Library Director Sandra Tomschin reported that her report was in their packet and asked them if they had any questions. The Trustees indicated none.

Vice-President Grazzini thanked her for all her hard work during the summer and bringing children and families into the library.

Trustee Vega made a motion to accept the Library Director's Report as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Department Reports

Secretary Hernandez made a motion to accept the reports for the Circulation Department for the month of June 2023 as presented and place on file. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Trustee Esposito made a motion to accept the reports for the Circulation Department for the month of July 2023 as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Trustee Vega made a motion to accept the reports for the Circulation Department for the month of August 2023 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the reports for the Technical Services Department for the month of June 2023 as presented and place on file. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Vice-President Grazzini made a motion to accept the reports for the Technical Services Department for the month of July 2023 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.



Vice-President Grazzini made a motion to accept the reports for the Technical Services Department for the month of August 2023 as presented and place on file. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Castaneda, Esposito, Vega and Secretary Hernandez. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the reports for the Reference Department for the month of June 2023 as presented and place on file. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Trustee Esposito made a motion to accept the reports for the Reference Department for the month of July 2023 as presented and place on file. Secretary Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the reports for the Reference Department for the month of August 2023 as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Trustee Esposito made a motion to accept the reports for the Youth Services Department for the month of June 2023 as presented and place on file. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Secretary Hernandez made a motion to accept the reports for the Youth Services Department for the month of July 2023 as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Trustee Esposito made a motion to accept the reports for the Youth Services Department for the month of August 2023 as presented and place on file. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.



Correspondence

- Thank you card from Isaac Martinez, Boys Scout troop # 301, for the Eagle Scout Project. Also sent pictures from the landscaping project at the library they were involved with. President Vargas requested that they be invited for a pizza lunch at the library to recognize them for their work.

Secretary Hernandez made a motion to accept the correspondence and place on file. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Unfinished Business

There was none presented.

New Business

Approve Board Member and Staff Travel, Hotel and Registration for America in Bloom 2023 Symposium & Awards Celebration on September 28-20, 2023 in Spartanburg, South Carolina. Library Director Sandra Tomschin was nominated for an award for the partnerships she has made with Seguin, Morton 201, The Boy Scouts, and the memorial benches and memorial little library, and community garden that she helped to bring into the community.

Vice-President Grazzini made a motion to Approve Board Member and Staff Travel, Hotel and Registration for America in Bloom 2023 Symposium & Awards Celebration on September 28-30, 2023 in Spartanburg, South Carolina. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: Trustee Vega, President Vargas, Vice-President Grazzini, Trustees Castaneda, Esposito and Secretary Hernandez. Nays: None. Motion carried.

Public Comments

There was none presented.

Adjourn into Executive Session

Secretary Hernandez made a motion to adjourn into Executive Session at 5:22 p.m. Trustee Vega seconded the motion. Roll call: All Trustees present voting aye:



President Vargas, Vice-President Grazzini, Trustees Castaneda, Esposito, Vega and Secretary Hernandez. Nays: None. Motion carried.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the Local Government Wage Increase Transparency Act may not be closed and must be open to the public. 5 ILCS 120/2 C (1).

Reconvened to Open Session

Secretary Hernandez made a motion to reconvene to Open Session at 7:03 p.m. Trustee Castaneda seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Informational Item

President Vargas announced that the next regularly scheduled Board Meeting would be held on Wednesday, October 11, 2023 at 5:00 p.m. at the Cicero Public Library.

Adjourn Meeting

Secretary Hernandez made a motion to adjourn the meeting at 7:04 p.m. Vice-President Grazzini seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Vice-President Grazzini, Trustees Esposito, Castaneda, Vega and Secretary Hernandez. Nays: None. Motion carried.

Secretary