

MINUTES OF THE SPECIAL MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE
CICERO PUBLIC LIBRARY ON
TUESDAY, MARCH 22, 2022

President Vargas called the special meeting to order at 5:05 p.m.

Roll Call

In the absence of Secretary Maureen Carroll, Recording Secretary Maria Salinas called roll. The following Trustees were present: Ismael Vargas, Rosemarie Esposito, Mary Hernandez and Anthony Grazzini. Absent: Vice-President Fernando Godinez, Trustees Cynthia Salvino and Secretary Maureen Carroll. Also present were Library Director Sandra Tomschin, Board Attorney Matt Byrne and Recording Secretary Maria G. Salinas.

The Pledge of Allegiance was recited.

New Business

Library Director Sandra Tomschin briefed the Board on the bids that were received for the Roofing and Rooftop Unit Replacement Project. She noted that the bids received exceeded the budget for the projects.

President Vargas noted that all Trustees received the bids results in their packet for their review prior to the meeting.

President Vargas requested a motion to reject the bids received.

Trustee Grazzini made a motion to reject all bids received for the Rooftop Unit Replacement Project. Trustee Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Trustees Esposito, Hernandez and Grazzini. Nays: None. Absent: Vice-President Fernando Godinez, Trustee Cynthia Salvino and Secretary Maureen Carroll. Motion carried.

Library Director Sandra Tomschin requested permission to rebid the project for only the generator for all twelve HVAC units. She indicated that the library is receiving \$ 250,000.00 from the Community Development Block Grant Program (CDBG), which was to replace the entire HVAC Units. She noted it would not cover the entire cost of the project. She noted that the estimate from the architect for replacing the unites was approximately \$ 500,000, in which the library would need to fund the additional \$ 250,000.00.

President Vargas introduced Tom Tomschin, Executive Director of Housing, who was in attendance in the meeting.

Mr. Tomschin said that a lot of the CARES Act funding is being disseminated to local government school districts and the demand for projects has increased financially across all different entities who have received funding. Consequently, this has driven up the costs for projects along with the supply chain issues the country is facing by obtaining all supplies.

He noted that if partial units are replaced, it would not adhere to the guidelines of the grant to be compliant with cleaner air to control the spread of covid. He recommended to combine the budget for the roofing and HVAC Units and this would be in compliance with the grant funding. He also noted he spoke with the engineer and the architects and said when they replace the HVAC Units, they will also repair the surrounding roof and built the units up. This would make it feasible if in the future the roofing is replaced, the HVAC Units can stay in place and would not need to be taken out. He encouraged the library to apply for additional CDBG funding when it becomes available to use for the roof and any other projects. He also noted that when it rains, there are leaks and the library should be planning for a roof replacement.

President Vargas asked if the library was funding the \$ 250,000.00 for the project, would CDBG match the remaining funds. Mr. Tomschin responded that they would, it was common for the federal government to match funding with the government entities.

President Vargas asked the Trustees if they had any questions. Trustee Grazzini said it would make sense to replace the rooftop unit and seek other funding sources for the remaining projects. He also said he received a notification of grants that are being made available.

President Vargas requested a motion to rebid the project.

Trustee Esposito made a motion to authorize the Architect to re-bid project for the Rooftop Unit Replacement Project associated with roof work. Trustee Hernandez seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Trustees Esposito, Hernandez and Grazzini. Nays: None. Absent: Vice-President Fernando Godinez, Trustee Cynthia Salvino and Secretary Maureen Carroll. Motion carried.

It was anticipated that the bids would be approved at the next meeting on April 11, 2022. President Vargas requested that the bid results be shared with the Trustees.

Public Comments

There none presented.

Vice-President Godinez announced that the next regularly scheduled Board Meeting would be held on Monday, April 11, 2022 at 5:00 p.m. at the Cicero Public Library.

He also asked to keep Secretary Maureen Carroll in prayer for her upcoming medical procedure.

In view of the anticipated absence of Secretary Maureen Carroll, it was the consensus to appoint a Secretary Pro-Tem.

Trustee Grazzini made a motion to appoint Trustee Hernandez as Secretary Pro-Tem during the absence of Secretary Maureen Carroll. Trustee Esposito seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Trustees Esposito, Hernandez and Grazzini. Nays: None. Absent: Vice-President Fernando Godinez, Trustee Cynthia Salvino and Secretary Maureen Carroll. Motion carried.

Adjourn Meeting

Trustee Hernandez made a motion to adjourn the meeting at 5:23 p.m. Trustee Grazzini seconded the motion. Roll call: All Trustees present voting aye: President Vargas, Trustees Esposito, Hernandez and Grazzini. Motion carried.

Secretary