

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD VIRTUALLY AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, OCTOBER 14, 2020

President Vargas called the meeting to order at 5:22 p.m.

Roll Call

Secretary Carroll called roll. The following members were present: Ismael Vargas, Fernando Godinez, Rosemarie Esposito, Cynthia Salvino, Mary Hernandez, Anthony Grazzini and Maureen Carroll. Also present were Library Director Sandra Tomschin, Library Attorney Mike Hayes and Recording Secretary Maria G. Salinas.

The Pledge of Allegiance was recited.

For the record, President Vargas noted the following information from posted agenda:

“Due to Covid-19, the board meeting will be held via conference call. Please call 605-313-4488 Access Code 674603. Public comments can be sent prior to the conference call board meeting via email to stomschin@cicerolibrary.org by 3PM the day of the meeting. These emails will be read during the public meeting. If calling into the phone conference board meeting, then public comments will be taken during public comment”.

Minutes

Vice-President Godinez to accept and place on file the September 14, 2020 Regular Meeting Minutes as presented. Trustee Grazzini seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Trustee Esposito made a motion to accept and place on file the September 14, 2020 Executive Session Minutes as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Bills

Trustee Hernandez made a motion to pay the October 2020 bills as presented. Trustee Grazzini seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Salaries

Trustee Salvino made a motion to pay the October 2020 salaries as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin reported that the library was opened on October 5, 2020, with less restrictions. She also noted that she continued to offer all services such as curbside pickup, which was an overwhelming success. She noted that the library continued with the Facebook story time and craft projects and they continue to receive positive responses. She also noted that the library filmed a Facebook video with several Trustees promoting the Census and was hopeful this helped bring the census numbers up for the community. She also noted that she was applying for a \$ 5,000.00 from Cook County Covid Funds to reimburse the library for any eligible expenses. These items would include sanitizing equipment, cleaning products, masks and additional sneeze guards to be installed in areas to create safe barriers between staff and patrons. She noted she would always be researching for any grant opportunities for the library. She also noted as the library was now open with less restrictions, she looked forward to working with Morton District 201 and Cicero District 99 to help in any way the library can as they too learn to the new normal working conditions during this pandemic. She wanted the library to always be a space for all youth and be a welcome and safe learning environment.

President Vargas thanked Library Director Tomschin for an amazing job that has been exhibited by all department staff. He was happy about all the opportunities that are offered through the library's social media and was thankful and grateful for a great job in keeping the community uplifted, especially during these unprecedented times. Trustee Hernandez reiterated that it was nice to see the kids come in to the library and remain active.

Trustee Hernandez made a motion to accept and place on file the Library Director's Report as presented and placed on file. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Department Reports

Trustee Grazzini made a motion to accept and place on file the reports for Youth Services Department as presented and place on file. Vice-President Godinez seconded the motion. Roll call: Trustee Salvino made a motion to accept and place on file the reports for Youth Services Department as presented and place on file. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Vice-President Godinez made a motion to accept and place on file the reports for Technical Services Department as presented and place on file. Trustee Hernandez seconded the motion. Roll call: Vice-President Godinez made a motion to accept and place on file the reports for Technical Services Department as presented and place on file. Trustee Salvino seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Trustee Grazzini made a motion to accept and place on file the reports for Reference Department as presented and place on file. Trustee Esposito seconded the motion. Roll call: Trustee Hernandez made a motion to accept and place on file the reports for Reference Department as presented and place on file. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Trustee Hernandez made a motion to accept and place on file the reports for Circulation Department as presented and place on file. Vice-President Godinez seconded the motion. Roll call: Trustee Hernandez made a motion to accept and place on file the reports for Reference Department as presented and place on file. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Correspondence

There was none presented.

Unfinished Business

There was none presented.

New Business

Trustee Hernandez made a motion to approve to enter into an Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds – Cook County, Illinois. Vice-President Godinez seconded the motion. Roll call: Trustee Hernandez made a motion to accept and place on file the reports for Reference Department as presented and place on file. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Public Comments

Library Attorney Mike Hayes assured there wasn't anyone via conference call to present any public comments.

Adjourn Meeting

Trustee Hernandez made a motion to adjourn the meeting at 5:35 p.m. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez, Grazzini and Secretary Carroll. Nays: None. Motion carried.

Maureen Carroll, Secretary