

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD VIRTUALLY AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, APRIL 13, 2020

President Vargas called the meeting to order at 5:07 p.m.

Roll Call

Secretary Carroll called roll. The following members were present: Ismael Vargas, Fernando Godinez, Mary Hernandez and Maureen Carroll. Absent: Rosemarie Esposito and Cynthia Salvino. Also present were Library Director Sandra Tomschin, Library Attorney Matt Byrne and Recording Secretary Maria G. Salinas.

The Pledge of Allegiance was recited.

Minutes

Trustee Hernandez made a motion to accept and place on file the March 9, 2020 Regular Meeting Minutes as presented. Vice-President Godinez seconded the motion. All members present voting aye: President Vargas, Vice-President Godinez, Trustee Hernandez and Secretary Carroll. Nays: None. Absent: Trustees Esposito and Salvino. Motion carried.

Vice-President Godinez made a motion to accept and place on file the March 9, 2020 Executive Session Meeting Minutes as presented. Trustee Hernandez seconded the motion. All members present voting aye: President Vargas, Vice-President Godinez, Trustee Hernandez and Secretary Carroll. Nays: None. Absent: Trustees Esposito and Salvino. Motion carried.

Bills

Secretary Carroll made a motion to pay the April 2020 bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustee Hernandez and Secretary Carroll. Nays: None. Absent: Trustees Esposito and Salvino. Motion carried.

Salaries

Trustee Hernandez made a motion to pay the April 2020 salaries as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustee Hernandez and Secretary Carroll. Nays: None. Absent: Trustees Esposito and Salvino. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin reported that in response to the Stay at Home Order by Governor Pritzker, the library has been closed to the public since March 18, 2020. She noted that this time has been used to catch up on numerous maintenance projects. She noted that Youth Department has been very busy filming videos with staff participating in story-time and crafts to keep the patrons engaged during this time. She has encouraged the patrons to send pictures or videos of them performing craft projects so they can be shared on social media. She noted that when the library reopens, the various department reports would be presented.

Trustee Hernandez asked about a grant for the extra funding. Library Director Sandra Tomschin noted that she would be working with the attorney and follow the guidelines for the grant application.

Trustee Hernandez asked about the library staff and their engagement during the closure. Library Director Sandra Tomschin responded that the various departments were actively busy ordering books and busy with duties and that everyone has been actively providing their support during the remote work process.

President Vargas asked about the pending construction projects. Library Director Sandra Tomschin noted that a lot of the painting has been done and the new cleaning company has been very actively involved with the cleaning and sanitizing of the library. She noted that she would be looking into a company for the power-washing of the sidewalks also. She noted that the maintenance worker has been working every day to address a leak and other maintenance matters. President Vargas asked about the status of the census. Library Director Sandra Tomschin responded that President Dominick authorized the purchase of tablets for the staff to assist with census reporting once the library reopens. President Vargas asked if there were any further questions on the report. There being none he asked for a motion to accept and place on file.

Trustee Hernandez made a motion to accept and place on file the Library Director's Report as presented. Vice-President Godinez seconded the motion. All members present voting aye: Nays: None. Absent: Trustees Esposito and Salvino. Motion carried.

Correspondence

There was none presented.

Unfinished Business

Library Director Sandra Tomschin reported that Dr. Anthony Grazzini accepted his appointment as a Library Trustee. She noted that he would be sworn in at the next Library Board Meeting.

New Business

Library Director Sandra Tomschin briefed them on Duffner & Company P.C. and noted that they have performed all library audits.

Trustee Hernandez made a motion to approve the agreement with Duffner & Company P.C. for the FY2019 Audit. Secretary Carroll seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustee Hernandez and Secretary Carroll. Nays: None. Absent: Trustees Esposito and Salvino. Motion carried.

Executive Session

There was no need for Executive Session.

Public Comments

President Vargas noted that the virtual Library Board Meeting was made available for the public and asked if there were any public comments to be presented.

Library Attorney Matt Byrne confirmed that there were no public comments presented by phone or in person.

Adjourn Meeting

Vice-President Godinez made a motion to adjourn the meeting at 5:20 p.m. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Trustees Esposito and Salvino. Motion carried.

Maureen Carroll, Secretary