

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
MONDAY, JANUARY 13, 2020

President Vargas called the meeting to order at 5:03 p.m.

The meeting began with the Pledge of Allegiance.

Roll Call

Secretary Carroll called roll. The following members were present: Ismael Vargas, Rosemarie Esposito, Mary Hernandez and Maureen Carroll. Absent: Fernando Godinez, Cynthia Salvino and Edgar Lara. Also present were Library Director Sandra Tomschin, Library Attorney Matt Byrne, Recording Secretary Maria G. Salinas and members in the audience, Tomas Uriostegui and Irene Romulo.

Minutes

Trustee Hernandez made a motion to accept and place on file the Minutes of December 9, 2019 as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Bills

Trustee Hernandez made a motion to pay the January 2020 bills as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: President Vargas, Trustees Esposito, Hernandez and Secretary Carroll. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Salaries

Trustee Esposito made a motion to pay the January 2020 salaries as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Trustees Esposito, Hernandez and Secretary Carroll. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Administrative Director's Report

President Vargas noted that the Director's report was in their packet and asked the Trustees had any questions, they indicated none. President Vargas thanked Library Director Tomschin for the incorporation of the Homebound Service Policy. President Vargas noted he was happy with this policy and said it would be beneficial to the community to establish more engagement and integration in the library. Mrs. Tomschin noted that they have not received any requests as of yet, but asked the Trustees if they wanted to be involved when the first request is received and a delivery is made.

Trustee Hernandez made a motion to accept and place on file the Library Director's Report as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Department Reports

Trustee Esposito made a motion to accept and place on file the Department Reports for Youth Services, Circulation, Reference and Tech Services as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Correspondence

President Vargas reported that Trustee Edgar Lara has submitted his letter of resignation. Trustee Lara noted that due to his work schedule and obligations, he is unable to continue to serve as a Trustee. President Vargas asked for a motion to place his correspondence on file.

Trustee Hernandez made a motion to accept and place on file the Letter of Resignation from Edgar Lara as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Unfinished Business

There was none reported.

New Business

President Vargas reported he was happy to receive the 2020 Cicero Library Budget as presented.

Trustee Hernandez made a motion to approve the FY2020 Cicero Library Budget as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: President Vargas, Trustees Esposito, Hernandez and Secretary Carroll. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

President Vargas talked about the proposals for the landscaping and snow removal to make the library's area safe accessible for the patrons.

Library Director Tomschin reported that 4 proposals were received for the landscaping services and noted that the lowest responsible bidder was accepted.

Trustee Hernandez made a motion to approve the proposal for the Landscaping Services as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: President Vargas, Trustees Esposito, Hernandez and Secretary Carroll. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Trustee Esposito made a motion to table the proposal for the Snow Removal Services. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Trustees Esposito, Hernandez and Secretary Carroll. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Library Director Tomschin reported that 5 proposals were received for the cleaning services for the library and noted that the lowest responsible bidder was accepted.

Trustee Hernandez made a motion to approve the proposal for the Cleaning Services as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: President Vargas, Trustees Esposito, Hernandez and Secretary Carroll. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Trustee Esposito made a motion to accept the resignation of Trustee Edgar Lara as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Trustees Esposito, Hernandez and Secretary Carroll. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

President Vargas noted that in view of the Trustee Lara's resignation, he declared a vacancy on the Library Board of Trustees. Library Director Tomschin noted that she would post the vacancy for 7 days and would report of any applicants.

Trustee Esposito made a motion to accept the Declaration of the Vacancy on the Library Board of Trustees. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Trustees Esposito, Hernandez and Secretary Carroll. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Executive Session

President Vargas reported there was no need for an Executive Session.

Public Comments

Ms. Irene Romulo, Cicero resident and Reporter for Cicero Independiente, asked about the recent changes to the Meeting Room Policy. President Vargas responded that he would speak with her after the meeting.

President Vargas reported that he received an email regarding the usage of the rooms and fees.

Tomas Uriostegui, Cicero resident, commented that the new proposed fees for the meeting room policy seem expensive for the residents of the community, especially if the library was seeking more community engagement. Mr. Uriostegui also asked if 7 days would be enough time to have the posting for the vacancy on the Library Board. President Vargas responded that the proposed fees for the meeting room was for political organizations only. He noted that any other activities, programs, such as bingo night and reading would have the usage fees waived. President Vargas further

reiterated that the policy has been in effect. Mr. Uriostegui asked when the fees were changed and how the rates are determined. President Vargas responded that the Library Board of Trustees review and collectively determine the appropriate proposed fees that are to be assessed for the meeting room.

Adjourn Meeting

Trustee Hernandez made a motion to adjourn the meeting at 5:26 p.m. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Vice-President Godinez, Trustees Salvino and Lara. Motion carried.

Maureen Carroll, Secretary