

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
MONDAY DECEMBER 10, 2017

President Vargas called the meeting to order at 6:02 p.m.

The meeting began with the Pledge of Allegiance.

Roll Call

Secretary Carroll called roll. The following members were present: Ismael Vargas, Fernando Godinez, Cynthia Salvino, Mary Hernandez and Maureen Carroll. Absent: Rosemarie Esposito and Edgar Lara. Also present were Administrative Director Jane Schoen, Library Attorney Matt Byrne and Recording Secretary Maria G. Salinas

Minutes

Trustee Hernandez made a motion to accept as presented and place on file the Minutes of November 13, 2017 Regular Meeting and Executive Session as presented. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Esposito and Lara. Motion carried.

Bills

Trustee Salvino made a motion to pay the December 2017 Bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Salvino, Hernandez and Carroll. Nays: None. Absent: Esposito and Lara. Motion carried.

Salaries

Trustee Hernandez made a motion to pay the December 2017 Salaries as presented. Secretary Carroll seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Salvino, Hernandez and Carroll. Nays: None. Absent: Esposito and Lara. Motion carried.

Administrative Director's Report

Vice-President Godinez made a motion to accept and place on file the Administrative Director's Report. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Esposito and Lara. Motion carried.

Department Reports

Vice-President Godinez made a motion to accept and place on file the Department Reports. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Esposito and Lara. Motion carried.

Correspondence

There was none received.

Unfinished Business

Trustee Hernandez made a motion to accept and place on file the January Program Schedule as presented. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Esposito and Lara. Motion carried.

New Business

Administrative Director Jane Schoen briefed the Trustees on the expectations for running a safe library as required when applying for the Per Capita grant. She noted that the library has always been in compliance with this requirement. Trustee Salvino talked about a safety issue at the library: there were no maps for emergency exits posted outside of the meeting rooms. President Vargas also talked about the library staff becoming CPR and First Aid Certified.

Public Comments

President Vargas noted that the book drop box was installed near the CSO Building. He also talked about planning a hat and glove drive for next year at the library during Christmas.

Adjourn Meeting

Trustee Hernandez made a motion to adjourn the meeting at 6:20 pm. Secretary Carroll seconded the motion. All members present voting aye. Nays: None. Absent: Esposito and Lara. Motion carried.

Maureen Carroll, Secretary