

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
Wednesday October 11, 2017

In the absence of President Ismael Vargas Vice President Fernando Godinez called the meeting to order at 6:08.

The meeting began with the Pledge of Allegiance.

Roll Call

Secretary Carroll called the roll. The following members were present: Fernando Godinez, Cynthia Salvino, Mary Hernandez, Edgar Lara and Maureen Carroll. Absent: Ismael Vargas and Rosemarie Esposito. Also present were Administrative Director Jane Schoen and attorney Matt Byrne.

Minutes

Trustee Hernandez made a motion to accept as presented and place on file the Minutes of September 11, 2017 Regular Meeting. Trustee Salvino seconded the motion. All members present voting aye. Absent: Vargas and Esposito. Motion carried.

Trustee Lara made a motion to accept as presented and place on file the minutes of the September 11, 2017 Executive Session. Trustee Hernandez seconded the motion. All members present voting aye. Absent: Vargas and Esposito. Motion carried

Bills

Trustee Salvino made a motion to pay the October 2017 bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Godinez, Hernandez, Lara and Carroll. Nays: None. Absent: Vargas and Esposito. Motion carried.

Salaries

Trustee Hernandez made a motion to pay the October 2017 Salaries as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: Godinez, Hernandez, Salvino, Lara and Carroll. Nays: none. Absent: Vargas and Esposito. Motion carried.

Administrative Director's Report

Trustee Hernandez made a motion to accept and place on file the Administrative Director's Report. Trustee Salvino seconded the motion. All members present voting aye. Absent: Vargas and Esposito. Motion carried.

Department Reports

Trustee Salvino made a motion to accept and place on file the Department Reports. Trustee Lara seconded the motion. All members present voting aye. Absent: Vargas and Esposito. Motion carried.

Correspondence

There was no correspondence

Unfinished Business

Secretary Carroll made a motion to accept and place on file the November Program Schedules. Trustee Hernandez seconded the motion. All members present voting aye. Absent: Vargas and Esposito. Motion carried. Trustee Lara suggested that patrons might be interested in virtual reality as a program and offered to assist in the research of grant availability for the purchase of headsets.

Trustee Lara made a motion to approve the hiring of a full time Reference Librarian. Trustee Salvino seconded the motion. Roll call: Members voting aye; Godinez, Hernandez, Salvino, Lara and Carroll. Nays: none Motion approved.

Trustee Lara made a motion to approve the hiring of a full time Technical Services Clerk. Trustee Salvino seconded the motion. Roll call: Members voting aye; Godinez, Hernandez, Salvino, Lara and Carroll. Nays: none Motion approved.

New Business

Director Schoen presented the Board with chapters 1-5 of the Trustees Facts File, 4th ed, for their review. Discussion was held to fulfill a requirement for the FY2018 Per Capita Grant.

Trustee Hernandez made a motion to go into Executive Session to discuss matters of personnel at 6:28 p.m. Secretary Carroll seconded the motion. All members present voting aye. Absent: Vargas and Esposito. Motion carried.

Trustee Hernandez made a motion to call the Regular Meeting back to order at 6:35 p.m. Trustee Salvino seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Esposito, Hernandez, Salvino and Carroll. Nays: None. Absent: Lara. Motion carried.

Public Comments

There were none.

Adjourn Meeting

Trustee Hernandez made a motion to adjourn the meeting at 6:37 pm. Trustee Salvino seconded the motion. All members present voting aye. Absent: Vargas and Esposito. Motion carried.

Maureen Carroll, Secretary