

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
MONDAY DECEMBER 12, 2016

President Vargas called the meeting to order at 6:09 pm.

The meeting began with the Pledge of Allegiance.

In the absence of Secretary Maureen Carroll, Trustee Nichin made a motion to appoint Jane Schoen as Acting Secretary. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent Secretary Carroll and Vice-President Godinez. Motion carried.

Roll Call

Administrative Director Jane Schoen called the roll. The following members were present: Tom Nichin, Cynthia Salvino, Rosemarie Esposito, Mary Hernandez and Ismael Vargas. Absent: Maureen Carroll and Fernando Godinez. Also present were Administrative Director Jane Schoen, Library Attorney Richard Bruen and Recording Secretary Maria G. Salinas.

Minutes

Trustee Esposito made a motion to accept as presented and place on file the Minutes of November 14, 2016 Regular Meeting. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll and Fernando Godinez. Motion carried.

Bills

Trustee Nichin made a motion to pay the December 2016 Bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Nichin, Salvino, Esposito, Hernandez and Vargas. Nays: None. Absent: Maureen Carroll and Fernando Godinez. Motion carried.

Salaries

Trustee Esposito made a motion to pay the December 2016 Salaries as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: Nichin, Salvino, Esposito, Hernandez and Vargas. Nays: None. Absent: Maureen Carroll and Fernando Godinez. Motion carried.

Administrative Director's Report

Trustee Nichin made a motion to accept and place on file the Administrative Director's Report. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll and Fernando Godinez. Motion carried.

Department Reports

Trustee Nichin made a motion to accept and place on file the Department Reports. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll and Fernando Godinez. Motion carried.

Correspondence

There was no correspondence to report.

Unfinished Business

Trustee Hernandez made a motion to accept and place on file the January 2017 Program Schedules. Trustee Nichin seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll and Fernando Godinez. Motion carried.

New Business

Trustee Nichin made a motion to approve the adjustment of job hours for the inter-librarian loan clerk from 20 hours to 15 hours per week. Trustee Salvino seconded the motion. Roll call: Members voting aye: Nichin, Salvino, Esposito, Hernandez and Vargas. Nays: None. Absent: Maureen Carroll and Fernando Godinez. Motion carried.

There was no need for Executive Session

Public Comments

Trustee Hernandez commented that the library staff was very resourceful during a recent library visit. She also requested if the trustees could have personalized name tags for their use when attending community events. Administrative Director Jane Schoen indicated she would order them.

Adjourn Meeting

Trustee Nichin made a motion to adjourn the meeting at 6:26 pm. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll and Fernando Godinez. Motion carried.

Maureen Carroll, Secretary