

Agenda item 4

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON MONDAY SEPTEMBER 12, 2016

President Vargas called the meeting to order at 6:00 pm.

The meeting began with the Pledge of Allegiance.

Roll Call

Secretary Carroll called the roll. The following members were present: Ismael Vargas, Fernando Godinez, Tom Nichin, Rosemarie Esposito, Cynthia Salvino and Maureen Carroll. Absent: Mary Hernandez. Also present were Administrative Director Jane Schoen, Library Attorney Richard Bruen, Recording Secretary Maria G. Salinas, Officers Eddie Lopez, Nino Simone, staff member Teresa Espinoza and a patron, Sofia Melgoza.

Trustee Nichin made a motion to move agenda item 10 B being *Security* in front of Item 4 A being *Minutes* President Vargas seconded the motion. All members present voting aye. Nays: None. Absent: Mary Hernandez. Motion carried.

Administrative Director Jane Schoen talked about the security issue at the library. She indicated they were more visible 5 or 6 years ago, but then it stopped. A staff member who was present, Teresa Espinoza talked about several incidents in the library in which patrons were disrespectful and appropriate with staff members.

Officers Eddie Lopez and Nino Simone informed them that they would take into consideration what was discussed and look for a resolution in the matter. President Vargas requested that there be some security presence available on a permanent basis.

Minutes

Trustee Esposito made a motion to accept as presented and place on file the Minutes of June 13, 2016 Regular Meeting. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Mary Hernandez. Motion carried.

Bills

Trustee Nichin made a motion to ratify the July 2016 Bills as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Trustee Nichin made a motion to ratify the August 2016 Bills as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Trustee Nichin made a motion to pay the September 2016 Bills as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Salaries

Trustee Nichin made a motion to ratify the July 2016 Salaries as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Trustee Nichin made a motion to ratify the August 2016 Salaries as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Trustee Nichin made a motion to pay the September 2016 Salaries as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Administrative Director's Report

Trustee Nichin made a motion to accept and place on file the Administrative Director's Report. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Mary Hernandez. Motion carried.

Department Reports

Trustee Esposito made a motion to accept and place on file the Department Reports. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Mary Hernandez. Motion carried.

Correspondence

- Totton Letter of Resignation

Trustee Nichin made a motion to accept and place on file the correspondence from Victoria Totton. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Mary Hernandez. Motion carried.

Unfinished Business

Vice-President Godinez made a motion to accept and place on file the October 2016 Program Schedule. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Mary Hernandez. Motion carried.

New Business

Trustee Nichin made a motion to approve the proposed staffing structure as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Agenda item 4

Administrative Director Jane Schoen talked about a Town resolution for the November Ballot. Library Attorney Richard Bruen indicated he would look at the legal aspects of said resolution.

Trustee Nichin made a motion to move the Public Comments before the Executive Session. Vice-President Godinez seconded the motion. Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Public Comments

A patron, Sofia Melgoza, read a letter regarding some missing items that she left in the drop box. She had spoken to Ms. Schoen and the fee was reduced to half of what was owed. Ms. Melgoza asked for an investigation as she reiterated that the missing items were put in the drop box.

President Vargas informed her they would investigate and someone would contact her.

Ms. Melgoza thanked the Trustees for their time.

Trustee Nichin made a motion to adjourn into Executive Session at 6:47 p.m. approval of minutes from the June 13, 2016 Executive Session.

Trustee Esposito made a motion to call the Regular Meeting back to order at 6:52 p.m. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Nichin, Esposito, Salvino and Carroll. Nays: None. Absent: Mary Hernandez. Motion carried.

Secretary Carroll called the roll. The following members were present: Ismael Vargas, Fernando Godinez, Tom Nichin, Rosemarie Esposito, Cynthia Salvino and Maureen Carroll. Absent: Mary Hernandez. Also present were Library Attorney Richard Bruen and Recording Secretary Maria G. Salinas.

Adjourn Meeting

Trustee Nichin made a motion to adjourn the meeting at 6:53 pm. Vice-President Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Mary Hernandez. Motion carried.

Maureen Carroll, Secretary