

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
MONDAY JUNE 13, 2016

President Vargas called the meeting to order at 6:00 pm.

The meeting began with the Pledge of Allegiance.

Roll Call

In the absence of Secretary Maureen Carroll, Administrative Director Jane Schoen called the roll. The following members were present: Ismael Vargas, Fernando Godinez, Mary Hernandez, Rosemarie Esposito, Cynthia Salvino and Tom Nichin. Absent: Maureen Carroll. Also present were Library Attorney Richard Bruen and Recording Secretary Maria G. Salinas.

Minutes

Trustee Esposito made a motion to accept as presented and place on file the Minutes of May 9, 2016 Regular Meeting. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll. Motion carried.

Bills

Trustee Nichin made a motion to pay the June 2016 Bills as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino and Nichin. Nays: None. Absent: Maureen Carroll. Motion carried.

Salaries

Trustee Esposito made a motion to pay the June 2016 Salaries as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino and Nichin. Nays: None. Absent: Maureen Carroll. Motion carried.

Administrative Director's Report

Vice-President Godinez made a motion to accept and place on file the Administrative Director's Report. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll. Motion carried.

Administrative Director Jane Schoen reported that the audit was not ready at this time. She also informed the trustees about the upcoming ILA Trustee Conference in October.

Department Reports

Trustee Esposito made a motion to accept and place on file the Department Reports. Trustee Nichin seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll. Motion carried.

Correspondence

There was none received.

Unfinished Business

Trustee Esposito made a motion to accept and place on file the July and August 2016 Program Schedules. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll. Motion carried.

Trustee Hernandez made a motion to approve the application for payment 1 for the West Wall Repair Project. Trustee Esposito seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino and Nichin. Nays: None. Absent: Maureen Carroll. Motion carried.

Trustee Nichin made a motion to give authorization to Administrative Director Jane Schoen to pay the remaining balance of the West Wall Repair Project. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino and Nichin. Nays: None. Absent: Maureen Carroll. Motion carried.

Administrative Director Jane Schoen reported that there hasn't been any security staff at the library. President Vargas indicated he would follow up on the matter again.

New Business

Trustee Nichin made a motion to Authorize Administrative Director to approve July and August 2016 Bills and Salaries. Trustee Esposito seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino and Nichin. Nays: None. Absent: Maureen Carroll. Motion carried.

Vice-President Godinez made a motion to approve the proposed Laptop Computer Use Policy as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll. Motion carried.

Trustee Nichin made a motion to approve the proposed Changes to Circulation Policy. Vice-President Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll. Motion carried.

Trustee Nichin made a motion to adjourn into Executive Session at 6:16 pm for the

discussion of personnel matters. Vice-President Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Nichin and Esposito. Motion carried.

Trustee Esposito made a motion to call the Regular Meeting back to order at 6:25 p.m. Trustee Salvino seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino and Nichin. Nays: None. Absent: Maureen Carroll. Motion carried.

Administrative Director Jane Schoen called the roll. The following members were present: Ismael Vargas, Fernando Godinez, Mary Hernandez, Rosemarie Esposito, Cynthia Salvino and Tom Nichin. Absent: Maureen Carroll. Also present were Library Attorney Richard Bruen and Recording Secretary Maria G. Salinas.

Public Comments

Trustee Nichin indicated it was important to address security issues with everything going on in the world.

Adjourn Meeting

Trustee Nichin made a motion to adjourn the meeting at 6:28 pm. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll. Motion carried.

Jane Schoen, Secretary Pro Tem