

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON  
MONDAY MARCH 14, 2016

President Vargas called the meeting to order at 6:07 pm.

The meeting began with the Pledge of Allegiance.

**Roll Call**

Secretary Carroll called the roll. The following members were present: Ismael Vargas, Tom Nichin, Mary Hernandez, and Maureen Carroll. Absent: Fernando Godinez, Rosemarie Esposito, and Cynthia Salvino. Also present were Administrative Director Jane Schoen, Assistant Director Victoria Totton, Library Attorney Richard Bruen, and Recording Secretary Maria G. Salinas.

**Minutes**

Trustee Nichin made a motion to accept as presented and place on file the Minutes of the February 8, 2016 Regular Meeting. Trustee Hernandez seconded the motion. All members present voting aye. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

**Bills**

Trustee Hernandez made a motion to pay the March 2016 Bills as presented. Trustee Nichin seconded the motion. Roll call: members voting aye: Vargas, Nichin, Hernandez, and Carroll. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

**Salaries**

Trustee Nichin made a motion to pay the March 2016 Salaries as presented. Trustee Hernandez seconded the motion. Roll call: members voting aye: Vargas, Nichin, Hernandez, and Carroll. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

**Administrative Director's Report**

Trustee Hernandez made a motion to accept and place on file the Administrative Director's Report. Trustee Nichin seconded the motion. All members present voting aye. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

**Department Reports**

Trustee Nichin made a motion to accept and place on file the Department Reports. Trustee Hernandez seconded the motion. All members present voting aye. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

**Correspondence**

There was no Correspondence received.

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**Unfinished Business**

Trustee Hernandez made a motion to accept and place on file the April 2016 Program Schedules. Trustee Nichin seconded the motion. All members present voting aye. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

President Vargas reported he continues to pursue a resolution to the lack of security at the Library.

Administrative Director Jane Schoen reported the schedule for the West Wall Repair Project is as follows:

- Pre-bid meeting March 23, 2016 at 9:00 am
- Bid opening April 1, 2016 at 10:00 am
- Contract award recommendation April 4

Director Schoen will email the schedule to the Board and will include the information and recommendation in the packet for the April 2016 Regular Meeting.

Director Schoen reported the proposed salary budget was prepared using the same formula the Board developed and adopted in the past two fiscal years. Trustee Nichin complimented Director Schoen and her staff on the diligent job they do every year with the budget. Trustee Nichin made a motion to approve the FY2016 Budget as presented. Trustee Hernandez seconded the motion. Roll call: members voting aye: Vargas, Nichin, Hernandez, and Carroll. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

**New Business**

Trustee Nichin made a motion to adjourn into Executive Session at 6:15 pm for the discussion of pending litigation. Trustee Hernandez seconded the motion. All members present voting aye. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

President Vargas called the Regular Meeting back to order at 6:18 pm.

Secretary Carroll called the roll. The following members were present: Ismael Vargas, Tom Nichin, Mary Hernandez, and Maureen Carroll. Absent: Fernando Godinez, Rosemarie Esposito, and Cynthia Salvino. Also present were Administrative Director Jane Schoen, Library Attorney Richard Bruen, and Recording Secretary Maria G. Salinas.

**Public Comments**

There were no Public Comments.

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**Adjourn Meeting**

Trustee Hernandez made a motion to adjourn the meeting at 6:22 pm. Trustee Nichin seconded the motion. All members present voting aye. Nays: none. Absent: Godinez, Esposito, and Salvino. Motion carried.

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Maureen Carroll, Secretary