

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON  
MONDAY MARCH 12, 2018

In the absence of President Vargas, Trustee Hernandez presided over the meeting.

Trustee Hernandez called the meeting to order at 6:05 p.m.

The meeting began with the Pledge of Allegiance.

**Roll Call**

Secretary Carroll called roll. The following members were present: Rosemarie Esposito, Cynthia Salvino, Mary Hernandez and Maureen Carroll. Absent: Ismael Vargas, Fernando Godinez and Edgar Lara. Also present were Administrative Director Jane Schoen, Library Attorney Matt Byrne and Recording Secretary Maria G. Salinas

**Minutes**

Trustee Esposito made a motion to accept as presented and place on file the Minutes of February 12, 2018 Regular Meeting as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Vargas, Godinez and Lara. Motion carried.

Trustee Esposito made a motion to accept as presented and place on file the Minutes of February 20, 2018 Special Meeting as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Vargas, Godinez and Lara. Motion carried.

**Bills**

Trustee Esposito made a motion to pay the March 2018 Bills as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Vargas, Godinez and Lara. Motion carried.

**Salaries**

Trustee Salvino made a motion to pay the March 2018 Salaries as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Vargas, Godinez and Lara. Motion carried.

**Administrative Director's Report**

Trustee Hernandez made a motion to accept and place on file the Administrative Director's Report. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Vargas, Godinez and Lara. Motion carried.

## **Department Reports**

Trustee Esposito made a motion to accept and place on file the Department Reports. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Vargas, Godinez and Lara. Motion carried.

## **Correspondence**

There was none received.

## **Unfinished Business**

Trustee Esposito made a motion to accept and place on file the April Program Schedule as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Carroll. Motion carried.

## **New Business**

There was a discussion about what would be considered full-time hours. Administrative Director Jane Schoen noted that the IRS recognizes 30 hours as full-time employment. Upon further discussion, it was the consensus of the Trustees present to continue discussion when full Board was present.

Trustee Esposito made a motion to approve the grant permission to Administrative Director Jane Schoen to close the library to complete the carpet remodeling project, which would be approximately 2 or 3 days. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Vargas, Godinez and Lara. Motion carried.

## **Public Comments**

There were none presented.

## **Adjourn Meeting**

Secretary Carroll made a motion to adjourn the meeting at 6:25 p.m. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Vargas, Godinez and Lara. Motion carried.

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Maureen Carroll, Secretary