

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
MONDAY, DECEMBER 9, 2019

President Vargas called the meeting to order at 6:03 p.m.

The meeting began with the Pledge of Allegiance.

Roll Call

Secretary Carroll called roll. The following members were present: Ismael Vargas, Fernando Godinez, Rosemarie Esposito, Cynthia Salvino, Mary Hernandez and Maureen Carroll. Absent: Edgar Lara. Also present were Library Director Sandra Tomschin, Library Attorney Jayman Avery, Recording Secretary Maria G. Salinas and member in the audience, Tom Tomschin.

Minutes

Trustee Hernandez made a motion to accept and place on file the Minutes of October 16, 2019 as amended. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Lara. Motion carried.

Trustee Hernandez made a motion to accept and place on file the Minutes of November 13, 2019 as presented. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Lara. Motion carried.

Bills

Trustee Salvino made a motion to pay the December 2019 bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Absent: Trustee Lara. Motion carried.

Salaries

Trustee Esposito made a motion to pay the December 2019 salaries as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Absent: Trustee Lara. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin briefed the Trustees on the Director's Report as noted in their packet. She noted that per the requirements as part of the application for the Per Capita Grant, a Trustee needed to participate in a webinar. Upon further

discussion, it was the consensus for Trustee Hernandez to be the designated participant in the webinar. Mrs. Tomschin also noted that the application would be submitted on January 15, 2020. President Vargas also thanked Mrs. Tomschin for the In-Service that was recently held at the library. He noted it was great and thanked her for the issues in the library that are being resolved. Mrs. Tomschin also indicated she was looking into new enhancements with the library wand would keep them informed.

Vice-President Godinez made a motion to accept and place on file the Library Director's Report as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Lara. Motion carried.

Department Reports

Trustee Hernandez made a motion to accept and place on file the Department Reports for Youth Services, Circulation, Reference and Tech Services as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Lara. Motion carried.

Correspondence

There was none received.

Unfinished Business

Trustee Hernandez made a motion to accept and place on file the Board Meeting Schedule for 2020 calendar year as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Lara. Motion carried.

New Business

Mrs. Tomschin noted that the discussion for the Illinois Public Library Per Capita Grant was discussed under her report. She also noted that a copy of the application was in their packet for their review.

She also noted that the tablets would be disseminated in January or February for those Trustees interested in viewing the board packet electronically.

Executive Session

There was no need for an Executive Session.

Public Comments

There were none presented.

President Vargas discussed the idea of the library hosting a Christmas event for next year for the community. President Vargas wished everyone a Merry Christmas and a Happy New Year.

Adjourn Meeting

Trustee Hernandez made a motion to adjourn the meeting at 6:17 p.m. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Lara. Motion carried.

Maureen Carroll, Secretary