

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD VIRTUALLY AT THE
CICERO PUBLIC LIBRARY ON
MONDAY, NOVEMBER 9, 2020

In the absence of President Vargas, Vice-President Godinez, stated for the record that the following information from the posted agenda:

“Due to Covid-19, the board meeting will be held via conference call. Please call 605-313-4488 (Access Code 674603). Public comments can be sent prior to the conference call board meeting via email to stomschin@cicerolibrary.org by 3PM the day of the meeting. These emails will be read during the public meeting. If calling into the phone conference board meeting, then public comments will be taken during public comment”.

Vice-President Godinez called the meeting to order at 5:08 p.m. and presided over the meeting hereon.

Roll Call

Secretary Carroll called roll. The following Trustees were present: Fernando Godinez, Mary Hernandez, Anthony Grazzini and Maureen Carroll. Absent: Ismael Vargas, Cynthia Salvino and Rosemarie Esposito. Also present were Library Director Sandra Tomschin and Library Attorney Matt Byrne. Secretary Maria G. Salinas attended the meeting virtually.

The Pledge of Allegiance was recited.

Minutes

Trustee Hernandez made a motion to accept and place on file the October 14, 2020 Regular Meeting Minutes as presented. Secretary Carroll seconded the motion. Roll call: All Trustees present voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Bills

Trustee Hernandez made a motion to pay the November 2020 bills as presented. Trustee Grazzini seconded the motion. Roll call: Trustees voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Salaries

Secretary Carroll made a motion to pay the November 2020 salaries as presented. Trustee Hernandez seconded the motion. Roll call: Trustees voting aye: Vice-

President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Administrative Director's Report

Library Director Sandra Tomschin reported that the library has continued to offer all services such as curbside pickup, which was an overwhelming success. She noted they were also continuing the Facebook story time, craft projects, and continue to receive positive response.

She noted that she has submitted the grand application to Cook County for Covid Relief Funds and hoped to hear something soon. She would be compiling our reimbursement request to have it ready as soon as approved. She also noted that she started forming a committee for the 100-year anniversary for the library. She indicated they would be doing some outreach with the community to find people that know the library's history or may have artifacts from the past. She indicated she would like one or two Trustees on the committee as well.

Trustee Grazzini made a motion to accept the Library Director's Report as presented and place on file. Trustee Hernandez seconded the motion. All Trustees present voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Department Reports

Secretary Carroll made a motion to accept the reports for the Circulation Department as presented and place on file. Trustee Hernandez seconded the motion. All members present voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Trustee Hernandez made a motion to accept reports for the Youth Services Department as presented and place on file. Trustee Godinez seconded the motion. All members present voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Trustee Grazzini made a motion to accept the reports for the Reference Department as presented and place on file. Secretary Carroll seconded the motion. All members present voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Trustee Hernandez made a motion to accept the reports for the Technical Services Department as presented and place on file. Secretary Carroll seconded the motion. All members present voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Correspondence

There was none presented.

Unfinished Business

There was none presented.

New Business

Trustee Grazzini made a motion to approve the 2021 Board Meeting Schedule as presented and place on file. Trustee Hernandez seconded the motion. All members present voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Trustee Hernandez made a motion to approve the 2021 Library Closing Days as presented and place on file. Trustee Grazzini seconded the motion. All members present voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Executive Session

In the absence of President Vargas, an Executive Session was not held.

Trustee Grazzini made a motion to table the discussion for Executive Session until next month. Secretary Carroll seconded the motion. Roll call: Members voting aye: Vice-President Godinez, Trustees Hernandez, Grazzini and Secretary Carroll. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Public Comments

Library Attorney Matt Byrne confirmed for the record and assured there was not anyone via conference call to present any public comments.

Vice-President Godinez announced that the next regularly scheduled meeting would be on Monday, December 14, 2020 at 5:00 p.m.

Adjourn Meeting

Trustee Hernandez made a motion to adjourn the meeting at 5:21 p.m. Trustee Grazzini seconded the motion. All members present voting aye. Nays: None. Absent: President Vargas, Trustees Salvino and Esposito. Motion carried.

Maureen Carroll, Secretary