

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON  
WEDNESDAY NOVEMBER 13, 2019

President Vargas called the meeting to order at 6:05 p.m.

The meeting began with the Pledge of Allegiance.

**Roll Call**

In the absence of Maureen Carroll, Rosemarie Esposito called roll. The following members were present: Ismael Vargas, Fernando Godinez, Mary Hernandez, Cynthia Salvino and Rosemarie Esposito. Absent: Maureen Carroll and Edgar Lara. Also present were Library Director Sandra Tomschin and Library Attorney Matt Byrne.

President Vargas requested a moment of silence for the recent passing of LC pl Pfc. Christian Bautista, United States Marine and son-in-law of Secretary Maureen Carroll.

**Minutes**

President Vargas requested a change to the minutes to reflect that he discussed the idea of changing the Library's logo and entertained the idea with the Library Director.

Trustee Hernandez made a motion to accept and place on file the Minutes of October 16, 2019 as amended. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

**Bills**

Trustee Salvino made a motion to pay the November 2019 bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Hernandez, Salvino and Esposito. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

**Salaries**

Trustee Hernandez made a motion to pay the November 2019 salaries as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Hernandez, Salvino and Esposito. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

**Administrative Director's Report**

Library Director Sandra Tomschin briefed the Trustees on the Director's Report as noted in their packet. She indicated she processed the order for Boardbook and that the training would be forthcoming with anticipation to go digital in January or February 2019. She noted that the RFP for cleaning and landscaping services was posted and anticipated having the recommendation at the January 2020 meeting. She also noted

that the library would be participating in the upcoming census. She also reported that the library participated in the Day of the Dead event in conjunction with Cicero School District 99. Trustee Hernandez noted that this was the first year that the Library Trustees were not formally invited to the Day of the Dead celebration. She noted that in previous years, she would always receive an email from Frank Aguilar. President Vargas noted that he had spoken with Frank Aguilar about the indiscretion.

Vice-President Godinez made a motion to accept and place on file the Library Director's Report as presented. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

### **Department Reports**

Trustee Hernandez made a motion to accept and place on file the Youth Services Department Report as presented. Vice-President Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

Trustee Hernandez made a motion to accept and place on file the Circulation Department Report as presented. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

Trustee Esposito made a motion to accept and place on file the Reference Department Report as presented. Vice-President Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

Vice-President Godinez made a motion to accept and place on file the Tech Services Department Report as presented. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

### **Correspondence**

There was none received.

### **Unfinished Business**

President Vargas discussed the changing of the library logo and asked his fellow Trustees to come up with ideas for and perhaps make it livelier and welcoming. He also discussed installing more lighting in front of the library to make it more visible, more inviting and also for safety reasons also.

Trustee Salvino discussed the possibility to change the meeting to an earlier time, if possible, depending on everyone's schedule.

President Vargas asked Board Attorney Matt Byrne if there would be any issues for changing the library meeting time. He responded that he would check into it, but also noted that the meetings are usually held later to allow for public attendance.

Trustee Esposito asked if there was a limit for a Library Trustee to be absent from meetings. Board Attorney Matt Byrne noted he would look into the by-laws for confirmation.

### **New Business**

Trustee Salvino made a motion to accept and place on file the Library Calendar for 2020 as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

Vice-President Godinez made a motion to table the Board Meeting Schedule for 2020 as presented. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

### **Executive Session**

There was no need for an Executive Session.

### **Public Comments**

There were none presented.

### **Adjourn Meeting**

Trustee Salvino made a motion to adjourn the meeting at 6:44 p.m. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Secretary Carroll and Trustee Lara. Motion carried.

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Maureen Carroll, Secretary