

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON  
MONDAY, MARCH 9, 2020

President Vargas called the meeting to order at 5:08 p.m.

**Roll Call**

Secretary Carroll called roll. The following members were present: Ismael Vargas, Fernando Godinez, Rosemarie Esposito, Cynthia Salvino, Mary Hernandez and Maureen Carroll. Also present were Library Director Sandra Tomschin, Library Attorney Matt Byrne and Recording Secretary Maria G. Salinas.

The Pledge of Allegiance was recited.

**Public Comments**

There were no public comments presented.

President Vargas requested that the Public Comments be placed the end of the agenda before Executive Session.

**Minutes**

Vice-President Godinez made a motion to accept and place on file the Minutes of February 10, 2020 as presented and place on file. Trustee Salvino seconded the motion. All members present voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Motion carried.

**Bills**

Trustee Esposito made a motion to pay the March 2020 bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Motion carried.

**Salaries**

Trustee Hernandez made a motion to pay the March 2020 salaries as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Motion carried.

## **Director's Report**

Library Director Sandra Tomschin reported that she included the login information for their library emails and disseminated their tablets. She noted that the library has been hosting the Census 2020 meetings and noted they have been going very well. She also briefed them on the Freedom of Information request that was received by Ms. Irene Romulo. She had requested a list of the applicants for the Library Trustee Vacancy. She also talked about Library Week and noted different activities will take place in the library and the amnesty program, in which late fees are waived. President Vargas asked Library Attorney Matt Byrne about the FOIA request that was received and if it warranted a response as they requested personal information from the library. Library Attorney Matt Byrne responded that any application submitted to the library was public information and subjected to FOIA. Library Director Sandra Tomschin also noted that personal information was redacted from the documents before the response was submitted to the requestor.

Library Attorney Sandra Tomschin requested if the library can apply for a credit card as it is needed for conference registrations or travel arrangements when necessary. President Vargas responded to move forward as it was necessary. Vice-President Vargas asked the attorney if the library was considered a unit of government or independent library district. Library Attorney Matt Byrne responded the library was operated under the auspices of the Town of Cicero.

President Vargas asked the Trustees if there were any questions on the report. There being none he asked for a motion to accept and place on file.

Trustee Hernandez made a motion to accept and place on file the Library Director's Report as presented. Vice-President Godinez seconded the motion. All members present voting aye: Nays: None. Motion carried.

## **Department Reports**

Trustee Hernandez made a motion to accept and place on file the Department Reports for Youth Services as presented and place on file. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Motion carried.

Trustee Hernandez made a motion to accept and place on file the Department Reports for Circulation as presented and place on file. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Motion carried.

Trustee Esposito made a motion to accept and place on file the Department Reports for Reference as presented and place on file. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Motion carried.

Vice-President Godinez made a motion to accept and place on file the Department Reports for Tech Services as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Motion carried.

## **Correspondence**

There was none presented.

## **Unfinished Business**

There was none presented.

## **New Business**

President Vargas indicated that he confirmed with Library Director Sandra Tomschin that the organization requesting a waiver of fee for the meeting room was an established non for profit organization. He asked the Trustees if they had any questions, they indicated none.

Secretary Carroll made a motion to approve the Meeting Room Fee Waiver Request for *Asociacion de Promotores de Salud* as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Motion carried.

Prior to entering into Executive Session, President Vargas asked Library Attorney Matt Byrne for guidance on the filling of the Library Trustee vacancy. President Vargas noted that the research made by the attorney allowed for the Library Director to select the candidate for the vacancy. Library Attorney Matt Byrne responded that the Library Director can make a recommendation, however, the Board of Trustees would need to approve the recommendation. Vice-President Godinez asked about the difference of being elected as to applying as a Library Trustee. Library Attorney Matt Byrne responded that the applicant for the vacancy was only being selected to serve the remaining term of the vacancy. Vice-President Godinez thanked him for the clarification.

## **Executive Session**

Trustee Hernandez made a motion to adjourn from Open Session and go into Executive Session to discuss the Library Trustee vacancy and the applications received at 5:25 p.m. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Motion carried.

Vice-President Godinez made a motion to call the Regular Meeting back to order at 5:36 p.m. Trustee Esposito seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Motion carried.

President Vargas reported that the Trustees reviewed in Executive Session the applications for the Library Trustee vacancy and their qualifications. He noted that that

selected candidate would serve until the end of the term of the vacancy. He reported there were very good candidates who applied for the vacancy. He noted the Board of Trustees reviewed all applicants and their qualifications carefully. President Vargas asked Library Director Sandra Tomschin who was her recommendation. Library Director Sandra Tomschin responded that her recommendation was Dr. Anthony Grazzini. President Vargas noted Dr. Grazzini's career highlights, education, experience and said he would be a benefit to the children, library and the community. He asked for a motion for approval of the candidate.

Trustee Hernandez made a motion to appoint Dr. Anthony Grazzini as the new Library Trustee. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Salvino, Hernandez and Secretary Carroll. Nays: None. Motion carried.

### **Adjourn Meeting**

Trustee Hernandez made a motion to adjourn the meeting at 5:40 p.m. Secretary Carroll seconded the motion. All members present voting aye. Nays: None. Absent: Motion carried.

---

Maureen Carroll, Secretary