

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON  
Wednesday, October 12, 2016

President Vargas called the meeting to order at 6:05 pm.

The meeting began with the Pledge of Allegiance.

In the absence of Board Secretary Maureen Carroll and recording secretary Maria Salinas, Library Director Jane Schoen will take the roll call and record the votes.

### **Roll Call**

Director Schoen called the roll. The following members were present: Ismael Vargas, Fernando Godinez, Rosemarie Esposito, Mary Hernandez and Cynthia Salvino. Absent: Maureen Carroll and Tom Nichin. Also present were Administrative Director Jane Schoen and Library Attorney Richard Bruen,

### **Minutes**

Trustee Salvino made a motion to accept as presented and place on file the Minutes of September 12, 2016 Regular Meeting. Trustee Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Carroll and Nichin. Motion carried.

### **Bills**

Trustee Esposito made a motion to pay the October, 2016 Bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito and Salvino. Nays: None. Absent: Carroll and Nichin. Motion carried.

### **Salaries**

Trustee Hernandez made a motion to pay the October 2016 Salaries as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito and Salvino. Nays: None. Absent: Carroll and Nichin. Motion carried.

### **Administrative Director's Report**

Vice-President Godinez made a motion to accept and place on file the Administrative Director's Report. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Maureen Carroll and Tom Nichin. Motion carried.

### **Department Reports**

Trustee Salvino made a motion to accept and place on file the Department Reports. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Carroll and Nichin. Motion carried.

## **Correspondence**

Trustee Esposito made a motion to accept and place on file the correspondence from Frank Aguilar. Trustee Hernandez seconded the motion. All members present voting Aye. Nays: None. Absent: Carroll and Nichin. Motion carried.

Trustee Hernandez made a motion to accept and place on file the correspondence from Sofia Melgoza. Trustee Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Carroll and Nichin. Motion carried.

Trustee Esposito made a motion to accept and place on file the correspondence from Director Schoen to Sofia Melgoza. All members present voting aye. Nays: None. Absent: Carroll and Nichin

## **Unfinished Business**

Trustee Salvino made a motion to accept and place on file the November 2016 Program Schedule. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Carroll and Nichin. Motion carried.

## **New Business**

Trustee Esposito made a motion to approve amendments to the Laptop Policy. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Mary Hernandez. Motion carried.

Trustee Hernandez made a motion to adjourn into Executive Session at 6:23 p.m. for the discussion of personnel matters. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Carroll and Nichin. Motion carried.

Trustee Esposito made a motion to call the Regular Meeting back to order at 6:28 p.m. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino. Nays: None. Absent: Carroll and Nichin.

Trustee Salvino approved the hiring of Maribel Castro as an Administrative Assistant. Trustee Hernandez seconded the motion. Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino. Nays: None. Absent: Carroll and Nichin.

Trustee Hernandez approved the hiring of Veronica Meza as a Youth Service Clerk. Trustee Godinez seconded the motion. Members voting aye: Vargas, Godinez, Hernandez, Esposito, Salvino. Nays: None. Absent: Carroll and Nichin.

## **Public Comments**

There were no public comments.

## **Adjourn Meeting**

Trustee Hernandez made a motion to adjourn the meeting at 6:33 pm. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Carroll and Nichin. Motion carried.

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Maureen Carroll Secretary