

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
MONDAY JUNE 10, 2019

President Vargas called the meeting to order at 6:04 p.m.

The meeting began with the Pledge of Allegiance.

Roll Call

Secretary Carroll called roll. The following members were present: Ismael Vargas, Fernando Godinez, Rosemarie Esposito, Mary Hernandez, Edgar Lara and Maureen Carroll. Absent: Cynthia Salvino. Also present were Administrative Director Jane Schoen, Library Attorney Matt Byrne, Cheryl Ida, Head of Technical Services, and Recording Secretary Maria G. Salinas.

Minutes

Trustee Hernandez made a motion to accept and place on file the Minutes of May 13, 2019 Regular Meeting as presented. Vice-President Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Salvino. Motion carried.

Trustee Esposito made a motion to accept and place on file the Minutes of May 16, 2019 Special Meeting as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Salvino. Motion carried.

Bills

Trustee Lara made a motion to pay the June 10, 2019 bills as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Hernandez, Lara and Secretary Carroll. Nays: None. Absent: Trustee Salvino. Motion carried.

Salaries

Trustee Hernandez made a motion to pay the June 10, 2019 salaries as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Hernandez, Lara and Secretary Carroll. Nays: None. Absent: Trustee Salvino. Motion carried.

Administrative Director's Report

Administrative Director Jane Schoen reported that Duffner and Company would be at the library to conduct the annual audit. She noted that they were anticipating completion by June 30, 2019. She also reported that a building inspection is being done to comply with the renewal of the library's insurance. She also reported that the

Hoopla online service is doing well and that the audience was building for this program. Ms. Cheryl Ida was in the audience and reiterated the program's growing success.

Vice-President Godinez made a motion to accept and place on file the Administrative Director's Report. Trustee Lara seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Salvino. Motion carried.

Department Reports

Trustee Hernandez made a motion to accept and place on file the Department Reports. Trustee Lara seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Salvino. Motion carried.

Correspondence

There was none received.

Unfinished Business

Trustee Esposito made a motion to accept and place on file the July Program Schedule as presented. Vice-President Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Salvino. Motion carried.

New Business

Trustee Esposito made a motion to authorize the Library Director to approve July and August 2019 bills and salaries. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Hernandez, Lara and Secretary Carroll. Nays: None. Absent: Trustee Salvino. Motion carried

Ms. Schoen disseminated a brochure of samples for library furniture along with a quote. She noted that it had been a long time since the furniture had been replaced.

Trustee Hernandez made a motion to approve the quote with S. B. Baloun Enterprises for the replacement of furniture. Trustee Lara seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Hernandez, Lara and Secretary Carroll. Nays: None. Absent: Trustee Salvino. Motion carried.

Executive Session

Trustee Lara made a motion to adjourn into Executive Session at 6:21 p.m. to discuss matters of personnel. Vice-President Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Salvino. Motion carried.

Trustee Lara made a motion to call the Regular Meeting back to order at 6:54 p.m. Trustee Hernandez seconded the motion. Roll call: Members voting aye: President Vargas, Vice-President Godinez, Trustees Esposito, Hernandez, Lara and Secretary Carroll. Nays: None. Absent: Trustee Salvino. Motion carried

Trustee Hernandez made a motion to accept and place on file the Minutes of April 8, 2019 Regular Meeting Closed Session as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Salvino. Motion carried.

A Special Meeting was scheduled for May 16, 2019, at 5:30 p.m. to discuss the applicants for the Library Director position. He noted he was able to share in the happenings at the library and noted that it took courage to be able to lead the library in a positive direction and continue with the community involvement. He wished her well on her retirement.

Public Comments

On behalf of the Board of Trustees, President Vargas recognized Library Director Jane Schoen for her years of service at the library. He presented her with a crystal award and flowers in appreciation for her long dedication to the community.

Adjourn Meeting

Vice-President Godinez made a motion to adjourn the meeting at 7:01 p.m. Trustee Lara seconded the motion. All members present voting aye. Nays: None. Absent: Trustee Salvino. Motion carried.

Maureen Carroll, Secretary