

Building List – Landscaping and Landscape Maintenance

Cicero Public Library

5225 West Cermak Road, Cicero, Illinois 60804

Responsibilities of the Contractor

Following are the cleaning instructions and schedule.

Library - Exterior

Lawn Areas

Weekly:

1. Cut and edge all lawn areas weekly (March 15 through November 15)
2. Clean/Blow all areas to leave clean and tidy.

Monthly:

1. Apply liquid herbicide to weeds in lawn as needed.

Seasonal

1. Apply granular 4 step lawn fertilizer (March, May, August, October).
2. Perform standard spring clean up and dethatching in March/April
3. Perform standard fall clean up in October/November
4. Clean/Blow/Rake/Sweep all areas to leave clean and tidy.

Landscape Areas

Weekly:

1. Check all plants/shrubs/trees for maintenance issues.
2. Check all planting beds for maintenance issues.
3. Make written recommendations for repair/replacement.
4. Clean/Blow all areas to leave clean and tidy.

Monthly

1. Hand pull all weeds in planting beds.
2. Rake, clean, and blow all areas to leave clean and tidy.

Seasonal

1. New/Replacement plantings only in April and September.
2. Apply tree/shrub fertilizer in April, June, and September.

3. Apply fungicide/insecticide as needed.
4. Apply granular weed preventer in April.
5. Post appropriate signs for chemical treatments as needed.
6. Apply new mulch in May (min 2" thick for new layer). Rake out old as needed.
7. Trim bushes and trees in May and September (shrubs max 12" from ground level).

Parking Lots/Sidewalks

Weekly:

1. Weed whack any plant grown in any paved areas, including in alley.
2. Clean/Blow all areas to leave clean and tidy.

Monthly:

1. Apply herbicide as needed for plant growth in paved areas, and in alley at building.
2. Clean/blow all areas to leave clean and tidy.

Seasonal

1. Provide cost to plow parking lot as needed after 3" snowfall in 24 hour period.
2. Provide cost to snowblow all sidewalks as needed after 3" snowfall in 24 hour period.
3. Provide cost to apply safesalt to all sidewalks within reach of planted/lawn areas.
4. Provide cost to apply salt to parking lots.