

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON  
MONDAY, DECEMBER 10, 2018

Board President Ismael Vargas called the meeting to order at 6:08 p.m.

The meeting began with the Pledge of Allegiance.

**Roll Call**

Secretary Carroll called roll. The following members were present: Ismael Vargas, Fernando Godinez, Maureen Carroll, Mary Hernandez. Absent: Cynthia Salvino and Edgar Lara. Also present were Administrative Director Jane Schoen and Library Attorney Matt Byrne.

**Minutes**

Trustee Godinez made a motion to accept and place on file the Minutes of November 14, 2018 Regular Meeting as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Salvino and Lara. Motion carried.

**Bills**

Trustee Esposito made a motion to pay the December 2018 Bills as presented. Trustee Carroll seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Carroll, Hernandez. Nays: None. Absent: Salvino and Lara. Motion carried.

**Salaries**

Trustee Hernandez made a motion to pay the December 2018 Salaries as presented. Trustee Godinez seconded the motion. Roll call: Members voting aye: Vargas Godinez, Carroll and Hernandez. Nays: None. Absent: Salvino and Lara. Motion carried.

**Administrative Director's Report**

Trustee Hernandez made a motion to accept and place on file the Administrative Director's Report. Trustee Godinez seconded the motion. All members present voting aye. Nays: None. Absent: Salvino and Lara. Motion carried.

**Department Reports**

Trustee Esposito made a motion to accept and place on file the Department Reports. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Salvino and Lara. Motion carried.

**Correspondence** none received

### **Unfinished Business**

Trustee Godinez made a motion to accept and place on file the January Program Schedules as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Salvino and Lara. Motion carried.

Trustee Esposito made a motion to approve the promotion of Francisco Cruz to Head of Circulation. Trustee Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Carroll, Hernandez and Esposito. Nays: None. Absent: Salvino and Lara. Motion carried.

Trustee Esposito made a motion to approve the promotion of Betty Peralta to Assistant Head of Circulation. Trustee Hernandez seconded the motion. Members voting aye: Vargas, Godinez, Carroll, Hernandez and Esposito. Nays: None. Absent: Salvino and Lara. Motion carried.

Trustee Hernandez made a motion to table the creation of the Night and Shelver Supervisor position. Trustee Hernandez seconded the motion. Members voting aye: Vargas, Godinez, Carroll and Hernandez. Nays: None. Absent: Salvino and Lara. Motion carried.

Trustee Hernandez made a motion to approve the contract for carpet replacement to DeSitter Flooring. Trustee Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Carroll, Hernandez and Esposito. Nays: None. Absent: Salvino and Lara.

### **New Business**

There was no need to adjourn into Executive Session.

### **Public Comments**

There were none presented.

### **Adjourn Meeting**

Trustee Hernandez made a motion to adjourn the meeting at 7:05 p.m. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Salvino and Lara.



Maureen Carroll, Secretary