

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
WEDNESDAY, NOVEMBER 14, 2018

In the absence of Board President Vargas, Vice President Fernando Godinez called the meeting to order at 6:06 p.m.

The meeting began with the Pledge of Allegiance.

Roll Call

Secretary Carroll called roll. The following members were present: Fernando Godinez, Maureen Carroll, Cynthia Salvino, Mary Hernandez and Edgar Lara. Absent: Ismael Vargas and Rosemarie Esposito. Also present were Administrative Director Jane Schoen and Library Attorney Matt Byrne.

Minutes

Trustee Hernandez made a motion to accept and place on file the Minutes of October 10, 2018 Regular Meeting as presented. Trustee Lara seconded the motion. All members present voting aye. Nays: None. Absent: Vargas and Esposito. Motion carried.

Bills

Trustee Salvino made a motion to pay the November 2018 Bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Godinez, Carroll Salvino, Hernandez and Lara. Nays: None. Absent: Vargas and Esposito. Motion carried.

Salaries

Trustee Lara made a motion to pay the November 2018 Salaries as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: Godinez, Carroll Salvino, Hernandez and Lara. Nays: None. Absent: Vargas and Esposito. Motion carried.

Administrative Director's Report

Trustee Hernandez made a motion to accept and place on file the Administrative Director's Report. Trustee Lara seconded the motion. All members present voting aye. Nays: None. Absent: Vargas and Esposito. Motion carried

Department Reports

Trustee Lara made a motion to accept and place on file the Department Reports. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Vargas and Esposito. Motion carried.

Correspondence

- Letter of retirement from Head of Circulation Sandra Baumgartner

Trustee Salvino made a motion to accept the correspondence and place it on file. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Vargas and Esposito. Motion carried.

Unfinished Business

Trustee Hernandez made a motion to accept and place on file the December Program Schedules as presented. Trustee Lara seconded the motion. All members present voting aye. Nays: None. Absent: Vargas and Esposito. Motion carried.

Trustee Hernandez made a motion to table approval of Circulation Staff Changes. Trustee Lara seconded the motion. Roll call: Members voting aye: Godinez, Carroll Salvino, Hernandez and Lara. Nays: None. Absent: Vargas and Esposito. Motion carried.

Trustee Hernandez made a motion to table the Staffing Structure Proposal. Trustee Lara the motion. Members voting aye: Godinez, Carroll Salvino, Hernandez and Lara. Nays: None. Absent: Vargas and Esposito. Motion carried.

Trustee Hernandez made a motion to table the Carpet Replacement Proposal. Trustee Lara the motion. Members voting aye: Godinez, Carroll Salvino, Hernandez and Lara. Nays: None. Absent: Vargas and Esposito. Motion carried.

New Business

Trustees were informed of the Per Capita Grant requirement that at least one trustee must partake in an educational program about library service to people with disabilities.

Trustee Lara made a motion to the 2019 Closed Days schedule as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: Godinez, Carroll, Salvino, Hernandez and Lara. Nays: None. Absent: Vargas and Esposito. Motion carried.

Trustee Hernandez made a motion to the 2019 Library Board Meeting schedule as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: Godinez, Carroll Salvino, Hernandez and Lara. Nays: None. Absent: Vargas and Esposito. Motion carried.

There was no need to adjourn into Executive Session.

Public Comments

There were none presented.

Adjourn Meeting

Trustee Hernandez made a motion to adjourn the meeting at 6:25 p.m. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Vargas and Esposito


Maureen Carroll, Secretary