

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON
WEDNESDAY, OCTOBER 10, 2018

President Vargas called the meeting at 6:06 p.m.

The meeting began with the Pledge of Allegiance.

Roll Call

Secretary Carroll called roll. The following members were present: Ismael Vargas, Rosemarie Esposito, Cynthia Salvino and Maureen Carroll. Absent: Fernando Godinez, Mary Hernandez and Edgar Lara. Also present were Administrative Director Jane Schoen, Library Attorney Matt Byrne and Rick McCarthy from Studio GC.

Trustee Hernandez arrived at 6:08

Minutes

Trustee Hernandez made a motion to accept and place on file the Minutes of September 10, 2018 Regular Meeting as presented. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried.

Bills

Trustee Hernandez made a motion to pay the October 2018 Bills as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: Vargas, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Godinez and Lara. Motion carried.

Salaries

Trustee Esposito made a motion to pay the October 2018 Salaries as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Vargas, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Godinez and Lara. Motion carried.

Administrative Director's Report

Director Schoen thanked Trustee Salvino for providing the library with characters to ride on the library float in the Houbay Day parade. She reported on a pest invasion in Technical Services and recommended getting estimates for carpet replacement. Also discussed was holding a glove drive during the holidays

Trustee Salvino made a motion to accept and place on file the Administrative

Director's Report. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried

Department Reports

Trustee Esposito made a motion to accept and place on file the Department Reports. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried.

Correspondence

- Letter from Frank Aguilar

Trustee Hernandez made a motion to accept the correspondence and place it on file. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried.

Unfinished Business

Trustee Salvino made a motion to accept and place on file the November Program Schedules as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried.

Trustee Esposito made a motion to approve the final payment of \$17,935.07 to Construction Solutions of Illinois for the carpet and remodel project. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Vargas, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Godinez and Lara. Motion carried.

Trustee Hernandez made a motion to approve staffing changes to the Reference Department. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried.

New Business

Library architect Rick McCarthy from Studio GC presented a slideshow demonstrating the importance of having a plan when making changes and updates to the library building.

Proposals for hiring a director from BradburyMiller Associates and John Keister were presented for review.

Trustees reviewed chapters 6-10 from the Trustees Facts File to fulfill a requirement for the Per Capita grant. Trustee made a motion to approve. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried.

Proposals for staffing changes and structure were tabled. Trustee Esposito made the motion to table. Trustee Hernandez seconded the motion. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried.

There was no need to adjourn into Executive Session.

Public Comments

There were none presented.

Adjourn Meeting

Trustee Salvino made a motion to adjourn the meeting at 7:00 p.m. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Godinez and Lara. Motion carried.


Maureen Carroll, Secretary