

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CICERO PUBLIC LIBRARY HELD AT THE CICERO PUBLIC LIBRARY ON  
MONDAY SEPTEMBER 10, 2018

President Vargas called the meeting at 6:10 p.m.

The meeting began with the Pledge of Allegiance.

**Roll Call**

Secretary Carroll called roll. The following members were present: Ismael Vargas, Fernando Godinez, Rosemarie Esposito, Cynthia Salvino, Mary Hernandez and Maureen Carroll. Absent: Edgar Lara. Also present were Administrative Director Jane Schoen, Library Attorney Matt Byrne and Recording Secretary Maria G. Salinas

President Vargas requested to move the Administrator's Report to the beginning of the Agenda.

**Administrative Director's Report**

Administrative Director Library Schoen briefed the Trustees on the proposals she received regarding the outsourcing of accounting and payroll services. She talked about the possibility of the library becoming independent from the auspices of the Town, and asked the Trustees for direction on how to proceed. Director Schoen said that she would like the board to hear a presentation from library architect Rick McCarthy at the next meeting. It is important for the library to have a plan when making decisions on how to modernize the building.

Trustee Esposito made a motion to accept and place on file the Administrative Director's Report. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Lara. Motion carried.

**Minutes**

Trustee Salvino made a motion to accept and place on file the Minutes of June 11, 2018 Regular Meeting as presented. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Lara. Motion carried.

**Minutes**

Vice-President Godinez made a motion to accept and place on file the Minutes of July 23, 2018 Special Meeting as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Lara. Motion carried.

**Minutes**

Trustee Esposito made a motion to accept and place on file the Minutes of September 4, 2018 Special Meeting as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Lara. Motion carried.

### **Bills**

Trustee Esposito made a motion to ratify the July 2018 Bills approved by the Library Director as presented. Trustee Salvino seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Lara. Motion carried.

Vice-President Godinez made a motion to ratify the August 2018 Bills approved by the Library Director as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Lara. Motion carried.

Trustee Hernandez made a motion to pay the September 2018 Bills as presented. Trustee Hernandez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Lara. Motion carried.

### **Salaries**

Trustee Hernandez made a motion to ratify the July 2018 salaries as presented. Trustee Esposito seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Lara. Motion carried.

Trustee Esposito made a motion to ratify the August 2018 salaries as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Lara. Motion carried.

Trustee Hernandez made a motion to pay the September 2018 Salaries as presented. Vice-President Godinez seconded the motion. Roll call: Members voting aye: Vargas, Godinez, Esposito, Salvino, Hernandez and Carroll. Nays: None. Absent: Lara. Motion carried.

### **Department Reports**

Trustee Hernandez made a motion to accept and place on file the Department Reports. Trustee Esposito seconded the motion. All members present voting aye. Nays: None. Absent: Lara. Motion carried.

### **Correspondence**

- Letter from Laura Wachowski

Trustee Hernandez made a motion to accept and place on file the correspondence. Trustee Salvino seconded the motion. All members present voting aye. Nays: None. Absent: Lara. Motion carried.

### **Unfinished Business**

Trustee Esposito made a motion to accept and place on file the October Program Schedules as presented. Trustee Hernandez seconded the motion. All members present voting aye. Nays: None. Absent: Lara. Motion carried.

Library Attorney Matt Byrne briefed the Trustees on different options for the library becoming a Library District. They discussed the library paying the Town for them to continue to handle the library's accounting. Mr. Byrne also informed the board that the Town of Cicero was exploring the possibility of dissolving the library as it exists and making it a department of the town.

### **New Business**

There was no need to adjourn into Executive Session.

### **Public Comments**

There were none presented.

### **Adjourn Meeting**

Trustee Hernandez made a motion to adjourn the meeting at 6:36 p.m. Secretary Carroll seconded the motion. All members present voting aye. Nays: None. Absent: Lara. Motion carried.

  
Maureen Carroll, Secretary